

COWICHAN BOWMEN ARCHERY CLUB
GENERAL CLUB MEETING MINUTES
July 4, 2017

Meeting called to order by Roger Walker at 7:30 p.m.

1. Members Present: Roger Walker, Bryan Harper, Penny Howard, Brenda Montebello, Rand Granbois, Candace Rich, Jamie Rich, Richard Kennett, Frank Aubin, Laura Harper, Darcy Dean, Jim Harper, Dorothy Littau, Jim Vassey, Laurie Vassey

2. Members present read the minutes from the June 6, 2017 general meeting.

Darcy D. moved to adopt them, 2nd by Penny H. – passed

3. Correspondence

- none

4. Treasurer's Report – Brenda Montebello

- June report submitted

Richard K. moved to accept the treasurer's report, 2nd by Dorothy L. - passed

5. Old Business:

- **Director Positions**

- Under general responsibilities add “provide mentorship to position successor when stepping down from a director position”
- Move “Welcome and orientate new members and visitors to the club. Introduce them to the facilities and other members” from Vice President to General Responsibilities
- Add “Countersign cheques and other orders for payment as required” to Secretary
- Move “Keep books of accounts in accordance with principles of accounting” from Treasurer to membership
- Add “Year-end books audit and Game license and raffle ticket purchases to treasurer
- Add “See to repairs of equipment as needed, Assist new shooters or those having difficulty, and some coaching experience an asset” to family night director
- Remove “If supplies or other items are needed approval may be needed beforehand and receipts kept for reimbursement of funds” from Maintenance director
- Add “Approach club neighbors for permission to use property” to 3D director
- Remove “PHP format (Dream Weaver)” from communications director
- Remove “Menus to be voted on and approved at club meetings and Purchase request and approval to be submitted to treasurer for all expenses” from kitchen/club supplies
- Add “present trophies at meeting and post picture and description of hunt on board in club and on website” to Hunting Director
- Add “Coordinate the maintenance of all shooting butts, shooting lines, bow stands and back walls” to Target Director
- Add “Prepare advertising to be sent out with approval of the chair and Apply for any special awards” to target director
- Remove “Purchase and ensure raffle tickets are on site for events” from Director at Large
- Remove “Prepare and maintain inventory of certificates, Recap and print registration sheets and winners and give to secretary/treasurer, recap registration monies and give to Secretary/treasurer” from Special Events
- Move “Coordinate club bookings” from Membership to Special Events

- **Adopt a Butt Program**
-Tabled until August

- **Family Fun Shoot**
-For members only
-Family fun shoot to change to one day only (August 13th)
-Activities to include flufus, indoor event and bbq.
-Darcy Dean to make poster

- **Fundraising Shoot for Bryan Harper**
 - July 23rd
 - Shoot to raise money to support Bryan Harpers trip to the World 3D Archery tournament.
 - \$25 fee per shooter
 - Penny H. to judge event
 - Fundraiser BBQ lunch to follow

- **BC Outdoor Provincials**
-September 2nd and 3rd
-Registration limited to 60 shooters
-Target repair to take place July 9th
-Work party required in August
-Roger W. to inquire about potluck dinner for the Saturday evening

6. New Business

-Back Wall

-Approach electric company regarding repair of center pole for canvas backstop behind FITA field

7. Director's Report:

3D – Paul Marshall (Absent)

- Nothing to report

Hunting - Jim Harper

- Nothing to report

JOP – Roger Walker

- JOP done for summer
- JOP will take place Tuesdays before family night beginning in September
- Posters to be made to place in schools to try and boost JOP enrollment
- Vouchers to be handed out at kids camps for a free family night drop in

Kitchen/Supplies – Dorothy Littau

- Leftovers from Hellhole shoot to be used for Bryan H. fundraiser
- Volunteers required to run Family Fun Shoot BBQ (Dorothy L. to provide food)
- Dorothy L. to look into volunteers for Provincials potluck

Family Night – Richard K.

- Seems to be busier on Tuesdays, slower on Thursdays

Target – Darcy Dean

- 6 people shooting mailmatch
- Have all targets for provincials
- Work Party July 9th 8am

Membership – Penny Howard

- 7 new memberships this report
- 1 renewals
- 259 total members
- 121 memberships

Maintenance.-Paul Montebello (absent)

- Donacona ready for field butts – Work Party July 9th
- Took back Wayne’s quad
- Serviced both mowers (oil, air, fuel, etc)
- Purchased more gas

Communications – Rand Granbois

- Nothing to report

Director at Large – Laura Harper

- Richard B. almost done sign for fall fair

Special Events- Penny Howard

- Lots of requests for events – volunteers needed email Penny if you can help out

8. Date of next meeting Aug 1, 2017 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 9:05pm by Darcy D. 2nd by Jim H. - passed**