

**COWICHAN BOWMEN ARCHERY CLUB**  
ANNUAL GENERAL MEETING - Minutes  
December 3<sup>rd</sup>, 2013

Meeting called to order by Bryan H at 8:15 pm.

1. Members present: Bruce Peters, Richard Kennett, Carlee Howard, Richard Browning, Jim Harper, Roger Walker, Penny Howard, Dawn Peters, Karen Turner, Bertha Gravelle, Rob Gravelle, Randy Granbois, John Ladouceur, Rick Dudman, Frank Aubin, Jody Bates, Angela Henry, Brenda Montebello, Paul Montebello, Rick Ellis, Marie Metcalf, Darcy Dean
2. Bryan H read the minutes from the previous annual general meeting (November 2012)
3. There was no extraordinary meeting this year
4. President's Report  
Bryan Harper - Thank you to everyone for another great year. We had another year of growth for membership and great participation at our club hosted shoots. Our members had a great deal of success competing at various tournaments, including: Indoor Mailmatch, Regional Indoors, Outdoor Mailmatch, Seniors Games, JOP Indoor and Outdoor Provincials, Family night and 3D shoots at the local, provincial, nationals and even world levels. Thank you to all of the volunteers throughout the year who have help to maintain the club and a special thank you to Paul Montebello who took the lead with our Kitchen and Clubhouse renovations.
5. Vice-President's Report  
Roger Walker - I just wanted to take a minute to recognize Bryan Harper's accomplishments this year in being selected to Team Canada and travelling to Italy to compete in the World 3D Championships
6. Year End Financial statement was presented by Bertha Gravelle.
8. Election for Executive for 2013/14 – Jim Harper conducted the meeting. Jim H called for nominations for each of the executive positions, and where there was only one person standing for a position he declared them by acclamation.

President	Bryan Harper
Vice-President	Roger Walker
Secretary	Angela Henry
Treasurer	Brenda Montebello
9. Election of Directors for 2013/14 – Jim Harper conducted the meeting. Jim H called for nominations for each of the executive positions, and where there was only one person standing for a position he declared them by acclamation.

3D	Bryan Harper
Hunting	Jim Harper
JOP	Wayne Foster
Family Night	Bruce Peters
Maintenance	Paul Montebello
Kitchen / Supplies	Dawn Peters
Target	Rick Dudman
Membership	Penny Howard
Communications	Randy Granbois
Director-AT-Large	Jody Bates
Special Events	Bertha Gravelle

10. Election of Auditors: Brenda Montebello and Angela Henry

11. Other Business:

1. Changing lock combinations – January 15, 2014

2. Setting dates for our shoots for the coming year

Jan 1	Indoor Mailmatch begins
January 26	Safari 3D Shoot
March 1	Canadian Indoor Regional Championships
April 13	JOP Regional Indoor
May 24	Senior Games Qualifying Round – 900 Round
June 1	Outdoor Mailmatch begins – 720 round (June 7, July 5, July 19, Aug 2, Aug 23, Sept 6, Sept 20, Sept 27 (Sept 6 shoot will be registered)
June 21/22	BC Provincial 3D Championships
June 28	Bowmen FITA 1440 – Registered shoot
June 29	JOP Outdoor Regional shoot
July 27	3 <sup>rd</sup> Annual Bowmen 900 round
Aug 16 /17	Cowichan Bowmen shoot (Aug 16 – 900 round, Aug 17 – 720 round)
October 19	Harvest Moon 3D shoot

12. Motion to adjourn: Motion to adjourn by Carlee H. at 9:15pm. 2<sup>nd</sup> by Darcy D. Passed

Meeting called to order by Bryan H. at 7:35 p.m.

1. Members Present:

Bryan Harper, Jim Harper, Penny Howard, Carlee Howard, Brenda Montebello, Paul Montebello, Bruce Peters, Dawn Peters, Rob Gravelle, Bertha Gravelle, Jody Bates, Jackie Bates, Jens Barsballe, Richard Browning, Randy Granbois, Rick Ellis, Marie Metcalf, Barry Kimmerly, John Dyble, Richard Kennett, Frank Aubin, Angela Henry, Karen Turner, John Ladouceur, Darcy Dean, Wayne Foster, Rick Dudman, Roger Walker

2. Everyone read the minutes from October 1<sup>st</sup>, 2013 general meeting

**Darcy D. moved to adopt them, 2<sup>nd</sup> by Richard K. passed**

2. Correspondence – Received in October & November, 2013

By Mail In October:

- ISCU Bank & Gaming Statements
- ISCU returned cheque been dishonoured,
- Hydro bill

By Email:

- Three bookings for the clubhouse
- One needed Family Night information and information on the 2015 Canada Winter Games

By Mail in November:

- Thank you letter from WAVA
- B.C. Registry
- ISCU letter of renewal of insurance
- Hydro

By Email:

- One booking
- John L. changed his email address
- information on quivers
- Linda on Team B.C.
- Two on memorial donations
- One for Family Night information

4. Treasurer's Report:

**Darcy D. moved to accept the treasurer's report, 2<sup>nd</sup> by Frank A. passed**

5. Old Business:

- Safety Committee – Richard K. – nothing is new
- 2014-3D Provincial Tournament – Bryan H. – will organize a meeting next month
- Francis Kelsey – John L. – Francis Kelsey was looking for archery instruction in their PE classes for 2-3hrs, twice a week. This is not something that we can commit to doing at this time.

- Harvest Moon Shoot – Roger W. – went really well, thanks to everyone who helped, everyone had a good time

6. New Business:

1. New Years Bash – Dawn P. – Starts at noon on the first, please save your live trees for the range and will send out an email to the membership
2. Two motioned cheques that were omitted from July 2013 Minutes – Roger W. **Roger W. motioned to add this to the minutes that we paid Bryan H. & Frank A. to attend the 3D Nationals, 2<sup>nd</sup> by Dawn P. passed**

7. Director’s Report:

3D-Bryan Harper 8 <sup>th</sup>	Malahat Turkey shoot – Dec 1, Nanaimo Turkey shoot -Dec
Hunting-Jim Harper	2 reports back (Mike Skiene, Tom Baker)
JOP-Wayne Foster plugging	Qualifier for Winter Games-Ron O. to choose the Team, away
Supplies-Penny Howard	Supplies are good January 4 <sup>th</sup> group of 6-8 birthday party in the after noon. Help is needed
Family Night-Richard Kennett	Keeping busy, no problems
Target-Darcy Dean work for	Not much is happening. Need to evaluate if Donacona might the indoor wall. Outdoor Mailmatch went very well, good work in set up and organization
Membership-Karen Turner	371 members for 2013 and 77 members for 2014
Maintenance-Paul Montebello	windows, gutters, rotted wall and misc. have been done. The mast will need to be replaced as it is rotten (Spring) December 28 <sup>th</sup> Montebello’s Family Dinner from 3-9 p.m.
Comm.-John Ladouceur	Cowichan Bowmen Facebook- removed some bad language, and selling your business on there was deleted January 19 <sup>th</sup> daughter’s birthday 12:00-3:30
Dir.At-Large-Richard Browning	good prizes and everyone had fun
Special Events-Bertha Gravelle	70 registered at Harvest Moon made \$1,177.00
Press Release-Carlee Howard	Bryan’s write up from Cowichan Newsleader on the board

8. Date of next meeting: January 7<sup>th</sup>, 2014

9. Motion to adjourn: **Motion to adjourn by Jim H. at 8:11 p.m. 2<sup>nd</sup> by Darcy D. passed**

**COWICHAN BOWMEN ARCHERY CLUB**  
**GENERAL CLUB MEETING MINUTES**  
October 1<sup>st</sup>, 2013

Meeting called to order by Bryan H. at 7:35 p.m.

1. Members Present: Bryan and Jim Harper, Carlee and Penny Howard, Brenda Montebello, Richard Browning, Roger Walker, Dawn Peters, Richard Kennett, Rob and Bertha Gravelle, Darcy Dean, Jackie Bates
2. Everyone read the minutes from September 10<sup>th</sup>, 2013 general meeting  
**Penny H. moved to adopt them, 2<sup>nd</sup> by Roger W. passed**
3. Correspondence – Received in September – By Mail in September: ISCU Bank & Gaming Statements  
By Email in September: Four inquires about Family Night-emailed days and times, FCA Report
4. Treasurer's Report: June Report – one change to Gaming Account of \$10.00 to balance August Report – balanced  
**Darcy D. moved to accept the treasurer's report, 2<sup>nd</sup> by Rob G. passed**
5. Old Business:
  - Safety Committee – Richard K. – nothing knew except that the property next door may be changing, we must talk to them to see what the changes will be
  - 2014-3D Provincial Tournament – Bryan H. – Committee Meeting will be at the end of October for planning this event
  - Harvest Moon 3D – Bryan H. – Bryan will send out an email of the work party which starts at 8:30 a.m. on Saturday. Roger will be setting it up as Bryan will be away. Richard B. is collecting prizes. Bertha G. will do registration. Dawn P. will have kitchen covered. We need help putting out the animals on Friday night at 7:00 p.m.
  - Francis Kelsey – John L. – absent – tabled to next meeting
  - BCAA Membership rates – Roger W. – This will be on the agenda of the AGM. We might have to put a waiver on our membership form. Bryan will be sending out information to the membership about this insurance and we need feedback on how we will proceed. Roger will check with Mary O. on how many of our members are already with BCAA. and if pro-rating is available. Communication/Proxy must be out to our members 30 days prior to our AGM and replies will go to Penny H. Director's meeting will be on October 23, 2013 at 7:00 p.m.
6. New Business:
  1. Halloween Party – Dawn P. – The party will be on October 29<sup>th</sup>, 2013  
**Dawn P. motioned for \$100.00 for party, 2<sup>nd</sup> by Darcy D. passed**

In my email include a tin of food for our donation to WAVA. We have to cancel Family Night on Halloween Night (October 31<sup>st</sup>, 2013)

2. Set date for AGM – Bryan H. – December 3<sup>rd</sup>, 2013

**Bertha G. motioned that for extraordinary special circumstances to change our AGM to December 3<sup>rd</sup>, 2013, 2<sup>nd</sup> by Roger W. passed**

3. Fall Work Party – clearing/burning – October 27<sup>th</sup>, 2013 at 9:00 a.m. – noon.  
Email will be sent out

7. Director's Report:

3D-**Bryan Harper**

Harvest Moon/Cowichan – October 6<sup>th</sup>, Pumpkin Shoot  
Nanaimo – October 20<sup>th</sup>

Hunting-**Jim Harper**

Sending out letter for hunters and junior members up to 21 and the broadhead pit

JOP-**Wayne Foster**

absent – JOP Indoor on April 6<sup>th</sup> and Outdoor on June 14<sup>th</sup> Club Sup.-

Supplies-**Penny Howard**

nothing to worry - Bookings: Tansor School had great response, Queen of Angels – we have lots of dates. Penny H. will see who can help

Fam. Night-**Richard Kennett** Making three bows to go, lots and lots of people

**Richard K. motioned for 2 small bows (12lbs) and more Arrows (\$400.00), 2<sup>nd</sup> by Jim H. passed**

Target-**Darcy**

**Dean**

Congratulations to Randy Granbois for his wins in the

Canadian Championship and Open

The wall needs to be replaced soon so think about it.

Outdoor Mailmatch has closed, Darcy will come back with the names of the winners

Membership-**Karen Turner** absent

Main.-**Paul Montebello**

Chimney and furnace have been cleaned and firebox replaced. Fan was secured and filter changed. Chimney cap and new top is required. Waiting for WETT certificate, and started gutters and fascia, catch basin and pipe for outside was donated, Two windows are ready to install

Comm.- **John Ladouceur** absent

Dir.At Lar.**Richard Browning** Things are going good

Spec.Events-**Bertha Gravelle** Everything is ready for the shoot

Press Release-**Carlee Howard** Reminder that Bryan H. is leaving for The World 3D

8. Date of next meeting: December 3<sup>rd</sup>, 2013 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn by Dawn P. at 8:54 p.m. 2<sup>nd</sup> by Carlee H. passed**

Meeting called to order by Bryan H. at 7:35 p.m.

1. Members Present: Bryan and Jim Harper, Carlee and Penny Howard, Frank Aubin, Wayne Foster, Paul and Brenda Montebello, John Ladouceur, Richard Browning, Roger Walker, Dawn Peters, Brian Batty, Richard Kennett
2. Everyone read the minutes from July 7<sup>th</sup>, 2013 general meeting  
**Brenda M. moved to adopt them, 2<sup>nd</sup> by Penny H. passed**
3. Correspondence –Received in July & August – By Mail in July: ISCU Bank & Gaming Statements, Island Savings sent us back a cheque with item dishonoured (money was paid in full by member)  
By Email in July: Three inquiries about Family Night-emailed days and times, Al Wills Shoots  
By Mail in August: ISCU Bank & Gaming Statements (from now on Dawn P. will be printing them off the bank website), hydro sent us nine statements and after a phone call, found out they have been trying to change our meter and September 18<sup>th</sup> \$410.31 will come out of our account and equal payments of \$120.00 afterwards  
By Email in August: One inquiry about Family Night, One inquiry about our 900-1200 Shoot, Two for booking the clubhouse, One name change on our website of gold sponsor, FCA Report, Al Wills Shoots
4. Treasurer's Report: July Report was done will bring June and August next meeting  
**Penny H. moved to accept the treasurer's report, 2<sup>nd</sup> by John L. passed**
5. Old Business:
  - Safety Committee – Richard K. – nothing at all right now
  - Construction of 6 new target stands for round targets (est. \$250) – Paul M. – made 8 And the cost is \$270.00
  - Duncan Days – it was a success – we will need a few more helpers next year
  - Construction of 5 more portable butts for target field (est. \$1000) – Paul M. – cost was \$750.00 for 7 portable butts
  - 900 Round – July 20<sup>th</sup> – made \$925.00
  - Cowichan Bowmen Championships – Aug. 10/11 – it was fun but, should change the name to help encourage more members to come out.
  - Get estimate for Rinehart inserts - Bryan H. – not done yet
  - Enter bid for 2014 – 3D Provincial tournament – we were successful in our bid to host the Provincials on June 21/22 of 2014 (tentative date) – emails will be sent out for planning this event (meetings will be set up as a committee)
6. New Business:
  1. JOP/Family Night – Starting up September 10<sup>th</sup> – JOP a good night and Family Night was mostly new people
  2. Harvest Moon 3D – October 6<sup>th</sup> Bryan H. – Bryan leaves on the 4<sup>th</sup> of October so Roger W. will take care of the course and Penny H. will do the awards

3. Atoms Hockey Tournament –needs donations for October 12/14  
**John L. motioned to give 3 certificates for a Family Night out, 2<sup>nd</sup> by Penny H. passed**
4. Francis Kelsey wants a class at the school. John L. will find out more information for next meeting and weather you have to be a Safety Officer off the property for insurance purposes
5. **Penny H. motioned to give Bryan H. \$1,500 to go to the Worlds 3D in Italy, 2<sup>nd</sup> by Roger W. passed**
6. Senior Games was great – Ron Ostermeier says it sounds like every member is going to have to be a BCAA member as well. Need a plan for the next meeti
7. Congratulation to Hannah Browning as the first recipient of the Cowichan Bowmen Bursary. Next year, we will plan for the presentation to be at the recipient schools awards night.

7. Director's Report:

3D-Bryan Harper  
Hunting-Jim Harper  
JOP-Wayne Foster

October 6<sup>th</sup> at Cowichan, October 20<sup>th</sup> in Nanaimo  
Couple of elk shot – they are coming  
First night was Sept 9<sup>th</sup> – need a notice sent out to all JOP that it is back on. Wayne will be away for 3 weeks in October so, Penny, Carlee, and Roger will be taking over JOP nights

Club Supplies- Penny Howard  
Family Night-Richard Kennett  
Target-Darcy Dean

topped up except for Coffee Mate  
going good  
Mailmatch ends September 21<sup>st</sup>, on July 20<sup>th</sup> we hosted a 900 round fund raiser for Bryan's trip to the 3D Worlds, August 10/11 was the Championship 900 round on Saturday and 720 round on Sunday, 4 new target butts were added, found a new distributor for large target faces

Membership-Karen Turner  
Maintenance-Dion Moreau

absent  
Has resigned-turned in his keys  
Paul M. has temporarily taken over his duties. we need the Chimney cleaned for sure, roof repaired, fix wall in back room, need a work party to make all the repairs

**Paul M. motioned to fix two broken windows at \$171.00 per window plus tax, 2<sup>nd</sup> by Frank A. passed**

Drain outside must get fixed (est. \$500), gutters need replacing (quote of \$1,200) to do the whole thing, soffits need to be done  
**Paul M. motioned to get all this work done for \$3,000 approx., 2<sup>nd</sup> by John L. passed**

Communication-John Ladouceur  
Dir.At-Large-Richard Browning  
Special Events-Bertha Gravelle  
Press Release-Carlee Howard

need minutes for the website-Bryan H. sent them to him  
everything is good, hitting up people for prizes for shoot  
absent  
sending out our upcoming events to the papers

8. Date of next meeting: October 1<sup>st</sup>, 2013



9. Motion to adjourn: **Motion to adjourn by Carlee H. at 8:52 p.m. 2<sup>nd</sup> by Brenda M. passed**

**COWICHAN BOWMEN ARCHERY CLUB**  
**GENERAL CLUB MEETING MINUTES**  
July 7th, 2013

Meeting called to order by Bryan H. at 7:30 p.m.

**1. Members Present:** Bryan and Jim Harper, Carlee and Penny Howard, Brad Luckhurst, Frank Aubin, Wayne Foster, Paul & Brenda Montebello, Karen Turner, John Ladouceur, Darcy Dean, Richard Browning

**2. Meeting minutes:** Everyone read the minutes from June 11th, 2013 general meeting  
**Darcy D moved to adopt them, 2<sup>nd</sup> by Richard B. passed**

**3. Correspondence:** By Mail: ISCU Bank & Gaming Statements, hydro, shooting list, 3 inquiries re: archery – forwarded to Family Night Director.

**4. Treasurer's Report:** Everyone read the report from May 2013, No questions.  
**Karen T. moved to adopt them, 2<sup>nd</sup> by Darcy D. passed**

**5. Old Business:**

- Safety Committee – Gap on the stringer at the butts fixed by Jim H. and Paul M.
- Purchase of American Whitetail Target Butts – trial stands built. Motion for Paul M to make 6 target stands at \$250.00 each.

**Darcy D moved, 2<sup>nd</sup> by Frank A, passed**

- Maple Bay Elementary School – Lots of fun and steady stream of shooters, Lots of interest.
- Duncan Days - Volunteers needed.
- Outdoor targets – Prototype made. Motion to built 5 more at \$1000.00

**Darcy D moved, 2<sup>nd</sup> by Jim H, passed**

- Registered the July 900 round with Archery Canada for \$30.00.
- Motion to order targets - 80cm and 122cm at \$1000.00

**Darcy D moved, 2<sup>nd</sup> by John L, passed**

- Hell Hole thank you letters all mailed out. Left to do – put links of corporate sponsors on web site.

**6. New Business:**

1. JOP results- 1<sup>st</sup> Jackie Bates, Hannah Browning, Adam Gazsity, Joel Bilyk

2<sup>nd</sup> Celia Browning, Tristan Panke, Maggie Clayton, Sion Griffiths, Justin Ladouceur

3<sup>rd</sup> Sierra Dean, Joseph Montebello 4<sup>th</sup> Martin Walker 5<sup>th</sup> Henry Riley

To be posted on web site and sent to newspapers. Made \$151.00 after sending \$5.00 to BCAA per shooter. Total 24 shooters, consisting of 16 - Cowichan, 7-Arrowsmith, 1-Victoria.

2. Order new inserts for Rinehart targets and purchase new targets – Bryan to make list for next meeting

3. Motion to put in a bid to host the 3D provincials in 2014.

**John L moved, 2<sup>nd</sup> by Karen T, passed** Bryan to write up and send in bid.

4. Terry Millar from Valley View Marshall Arts would like us to put on an introductory lesson to archery at Gordon Bay campsite ( Approved by park) approx 100 shooters August 10-11, using club bows and arrows and portable target. Would also need the Cowichan Bowmen banner and pamphlets. Brad has enough experienced people to teach. They would pay for any broken or damaged equipment.

**Brad L moved, 2<sup>nd</sup> by John L, passed**

#### **7. Director's Reports:**

3D – Bryan Harper – Nationals

Hunting – Jim Harper – Revise broadhead target before Fall.

JOP – Wayne Foster – wrapped up for the summer

Club Supplies – Penny H – topped up

Family Night – Richard K going well. Less busy indoors, lots shooting outside. Still getting new shooters.

Target – Darcy Dean – asked for Judges for the next two tournaments, 900 round July 20<sup>th</sup> and Aug 10-11 club championship – 1200 round and team shoot. Penny and Richard accepted.

Membership - Karen T. – 346 members. 19 seniors, 203 adults, 76 juniors.

Maintenance – Paul M – Outside light, gater, well cap, pop machine and back felt all fixed.

Communication – John L – Looking for ways to clean up the front page of web site. Looking for course on web site construction.

Director-At-Large- Richard B – will coordinate with John L re links for corporate sponsors

Special Events – Bertha G – absent

Newspaper – Carlee - JOP results

8. Date of next meeting: Sept 10, 2013

9. Motion to adjourn: **Motion to adjourn by Jim H. at 8:35 p.m., 2<sup>nd</sup> by Carlee H. passed**

## **COWICHAN BOWMEN ARCHERY CLUB**

### **GENERAL CLUB MEETING MINUTES**

June 11, 2013

Meeting called to order by Bryan H. at 7:24 p.m.

**1. Members Present:** Carlee Howard, Bryan Harper, Penny Howard, Frank Aubin, Rob Gravelle, Wayne Foster, Paul & Brenda Montebello, Darcy Dean, Alfred Braun, Richard Browning, Richard Kennett

**2. Meeting minutes:** Everyone read the minutes from May 7, 2013 general meeting  
John Ladouceur's name was spelt wrong – Bryan H will correct it.

**Motion to Adopt: Penny Howard**  
**2<sup>nd</sup>: Frank Aubin**  
**Passed**

**3. Correspondence:**

Via Email: Rod Taylor TBBC – **new poster printed and hung in clubhouse.**  
Colleen Marion/Rod Jang – new email account info –**forwarded to Karen Turner and John Ladouceur.**  
Kristen Leclair – asking about lessons – **sent her family night info**  
Michelle Aebischer – would like to book party – **forwarded to Penny Howard**  
Via Internet: Archery Canada News – May 16, 2013  
Current list of 3D shoots

**4. Treasurer's Report:** April statement is attached  
May's statement was not attached – tabled to next meeting

**Motion to Adopt: Darcy Dean**  
**2<sup>nd</sup>: Richard Kennett**  
**Passed**

**5. Old Business:**

- Safety Committee – Richard K: The gap on the stringer at the butts is too wide. Paul M & Frank A will look into what is needed to add more canvas or load on cable.
- Kitchen/Renovation – Paul M: Screen is installed – kitchen is done.  
Small BBQ will be chained to the building out back for members to use but not the propane tank. Instead of repairing/replacing the ballast in the range, will wait to see if club decides to replace all lights next year. In the mean time the noisy ballast has been disconnected.  
Pop machine coin box – still waiting for contact to replace with rebuilt one for a cost of \$65.
- Hellhole Shoot – Bryan H: Went very well! 131 shooters registered for the weekend. Thanks for all of the help and there was a lot of good feedback. More help is needed for set up next year. Female shooters request that washrooms be made available down in the hole.
- Purchase of 4 American Whitetail Targets – Darcy D: Thursday delivery – Frank A will meet the courier new stands will be built once targets are here, the club has two that should fit already. Final cost was \$2030.
- BC Aquifer service of pressure tank – Paul M: done. This should be done annually and Paul was shown how. Is the well capped?
- Cooling fan on Gator: Bruce P: Alfred reports that the sensor was moved and it is working better. The club should find out who the local rep is.
- Press Releases: Bryan H: there is no one to do it. Carlee Howard volunteers to do it.

**6. New Business:**

- Maple Bay Elementary School – request for archery booth for their fun fair June 14 530-800  
- Bryan Harper, Hannah Browning, Celia Browning, Connor Harper have volunteered
- Duncan Daze – will the club be participating July 13/14?  
- Yes. Will ask Roger Walker to contact Bin Active for container. Volunteer list to be put up on board. an email needs to be sent out the membership
- Targets for JOP Outdoors – portable butts are shot up/holes. Can anything be done for better ones?  
- pack Rogers prototype more? Build roof over donnacona targets?

## 7. Director's Reports:

**3D** – Bryan Harper: June 15/16 Summer Classic 3D - Nanaimo  
June 22/23 BCAA 3D Championships – Salmon Arm  
July 6/7 North America Long Bow Safari – Courtenay/Comox

**Hunting** – Jim Harper: absent

**JOP** – Wayne Foster: something needs to be done to resolve the ongoing issue with the condition of the outdoor targets. Darcy D has an idea he will work on. Frank A and Paul M will also work on some ideas.

JOP breakfast is looking for new ideas for next year's Hell Hole breakfast.

**Motion to use leftover food from Hell Hole for JOP wind up BBQ: Penny Howard**  
**2<sup>nd</sup>: Carlee Howard**  
**Passed**

**Supplies/Bookings** – Penny Howard: one booking. Celia Browning is helping.

**Family Night** – Richard Kennett: going well. Attendance is down. Need more help to show newer members the field course.

**Targets** – Darcy Dean: July 20 900 Round fund raiser for Bryan H. \$25 entry fee.

**Motion to register event with Archery Canada: Darcy Dean**  
**2<sup>nd</sup>: Carlee Howard**  
**Passed**

Need to purchase 80cm targets @ \$0.50/per.

**Motion to spend \$50 for 80cm targets: Darcy Dean**  
**2<sup>nd</sup>: Penny Howard**  
**Passed**

Need to purchase 122cm targets. Will contact Al Wills about where to purchase by roll.

June 1<sup>st</sup> Outdoor Mail Match had 9 shooters. This should increase after 3D weekend shoots end. Gave \$180 to Rob Gravelle to give to Bertha Gravelle.

**Membership** - Karen Turner: absent

**Maintenance** – Dion Moreau: absent

**Communication** – John Ladouceur: absent

**Director-At-Large**- Richard Browning: prize table should meet its budget of \$650. Have "Thank you" cards for business donations to prize table.

**Special Events** – Bertha Gravelle: absent see attached report

**8.Next Meeting:** July 9, 2013

**9.Motion to adjourn: Carlee Howard**  
**2<sup>nd</sup>: Penny Howard**  
**Passed**

## COWICHAN BOWMEN ARCHERY CLUB

### GENERAL CLUB MEETING MINUTES

May 7<sup>th</sup>, 2013

Meeting called to order by Bryan H. at 7:30 p.m.

- 1. Members Present:** Roger Walker, Carlee Howard, Bryan Harper, Penny Howard, Frank Aubin, Rob & Bertha Gravelle, Wayne Foster, Paul & Brenda Montebello, Dawn Peters, Dion Moreau, Karen Turner, Will Turner, John Ladouceur, Darcy Dean, Alfred Braun
- 2. Meeting minutes:** Everyone read the minutes from April 2<sup>nd</sup>, 2013 general Meeting  
**Roger W. moved to adopt them, 2<sup>nd</sup> by Darcy D. passed**

- 3. Correspondence:** By Mail: ISCU Bank & Gaming Statements, hydro, a cheque from B.C.A.A. (JOP Indoors)  
By emails: Al Wills Shoots, two on Family Night information, three club bookings, an updated email address, wanting JOP information on Regional Shoot
- 4. Treasurer's Report:** Tabled to next meeting – no copies done
- 5. Old Business:**
- Safety Committee – Richard K. – Nothing new at this time. Walked new members around for orientation, and it is working well. We must take the JOP kids around on JOP night
  - The Bursary – Roger W. – will have the letter put on the website
  - Club Bookings – Penny H. – booked one birthday party and said no to the bachelorette party at the end of May
  - Kitchen Update – Paul M. – Kitchen is done the doors will be here on Thursday and installed this weekend. We talked about the Pass Through  
**Paul M. motioned that we get a role screen for about \$280.00, 2<sup>nd</sup> by Frank A. passed**
  - Hellhole Shoot – Bryan H. –
    1. Work Party scheduled for Tuesday 21<sup>st</sup>, 2013 at 6:00 p.m. to dark (clean up trails and stairs and general cleaning). A notice will be sent out
    2. Sign up sheet will be done soon
    3. We will have some parking in the field – maybe half of it
    4. First Aid - Will T. knows a couple with First Aid he will find out and get back to us
    5. Bryan H. will need help rearranging the course Saturday night
    6. Cub prizes – got to come up with something
    7. We are going to have Hellhole T-shirts again this year
    8. Need to figure out bbq in the Hellhole
  - Someone to look after Press Releases – Bryan H. – Stewart Hachey could not make our meeting as he is in Vancouver he will try to make the next meeting
- 6. New Business:**
1. Gift Card for the Vandendungen's – Dawn P.  
**Dawn P. motioned to get John & Tanya \$150.00 worth from the Brew Pub, 2<sup>nd</sup> by Brenda M. passed**
  2. Request to purchase new round target butts – Darcy D. – 4 targets from American Whitetail - \$275.00 each plus \$600.00 shipping and duty?  
**Darcy D. motioned to purchase 4 new round target butts maximum \$2,000., 2<sup>nd</sup> by Carlee H. passed**
  3. Pressure Tank has a leak in it costs about 150.00-200.00 to fix  
**Paul M. motioned to get B.C. Aquifer to come in and fix it, 2<sup>nd</sup> by Penny H. passed**

4. Paul would like to finish the storage room; ballast needs to be changed, and the floor in the common area needs to get redone (1-2 batches) to get it done. A lockbox will be installed to house all of our keys. At that time, all directors keys will be recalled and new numbered keys will be re-issued  
**Paul M. motioned to get storage room renovations, a ballast changed, and floor redone to a maximum of \$800.00, 2<sup>nd</sup> by John L. passed**
5. Alfred Braun – there is something wrong with the fan on the Gator – Dawn P. will ask Bruce P. to look at it

## 7. Director's Reports:

- 3D – Bryan Harper
- May25/26, Campbell River 3D shoot
  - May 26<sup>th</sup>, Vic Bowmen 900 round
  - June 15/16, Nanaimo Summer Classic 3D
- Hunting – Jim Harper – absent
- JOP – Wayne Foster
- JOP Breakfast (3D shoot) – Brenda M. and Will T. will help at 7:30 a.m. Coffee will be at the club for 7:00 a.m. Wayne is away next Monday so Penny H. & Carlee H. will look after JOP Night. Wants to do a fletching night soon.
  - JOP Outdoors is on June 23<sup>rd</sup>
  - **Wayne F. motioned to pay JOP Outdoors registration fee of \$5.00, 2<sup>nd</sup> by Richard K. passed**
- Club Supplies – Penny H
- a list of required items and max quantities for the kitchen and other supplies has been created. All requests for supplies should be directed to Penny.
- Family Night – Richard K – going well. Two children have been moved up to JOP now
- Target – Darcy Dean
- 900 Round & Seniors Qualifier was on Saturday, there were 33 people attending.
  - JOP Outdoors is scheduled June 23<sup>rd</sup>,
  - 900 Round July 20<sup>th</sup> as a special event as a fund raiser for Bryan H. to go to Italy we would charge \$25.00 for this event. We would advertise this at the Hellhole Shoot.
  - June 1<sup>st</sup> is the Outdoor Mail Match (got to order targets for this yet) Mail Match is \$20.00  
**Roger W. motioned to charge \$20.00 for Mail Match, to cover Targets, 2<sup>nd</sup> by Penny H. passed**
  - Need to set up work party to take the outside wall and switch it for donnacona
- Membership - Karen T.
- 317 members
- Maintenance – Dion M
- getting ready for the Hellhole Shoot. Got another propane tank and the gutters need to be done
- Communication – John L
- Minutes need to be put on the website
- Director-At-Large- Richard B
- Would like to know who will be staffing the Swap & Shop Table? Request for JOP to Coordinate.
  - Superior Cuts donated \$100.00 to the Hellhole Shoot
  - Richard B. needs an equipment room key
- Special Events – Bertha G – working on the certificates for Hell Hole 3D

8. Date of next meeting: June 11<sup>th</sup>, 2013
9. Motion to adjourn: **Motion to adjourn by Carlee H. at 9:02 p.m., 2<sup>nd</sup> by John L. passed**

## **COWICHAN BOWMEN ARCHERY CLUB**

### GENERAL CLUB MEETING MINUTES

April 2, 2013

Meeting called to order by Bryan H. at 7:32 p.m.

1. Members Present: Jim Harper, Paul & Brenda Montebello, Roger Walker, Carlee Howard, Bryan Harper, Penny Howard, Frank Aubin, Richard Browning, Rob & Bertha Gravelle, Wayne Foster, Eric Walker, Hannah Browning, Dawn Peters, John Panke
2. Everyone read the minutes from March 5<sup>th</sup>, 2013 general Meeting  
One change in 3D Special Events, Mail Match ends March 31<sup>st</sup>  
**Bertha G. moved to adopt them, 2<sup>nd</sup> by Frank A. passed**
3. Correspondence: By Mail: ISCU Bank & Gaming Statements, hydro, cheque for booking clubhouse  
By emails: Al Wills Shoots, a email on club application, a booking for the clubhouse, a Manufacturer and Exporter from Pakistan-not interested, and a magazine by archers
4. Treasurer's Report: The revised report looks very good. The Plan 24 account will be moved into the general revenue account to make it easier  
**Brenda M. moved to accept the treasurer's report, 2<sup>nd</sup> by Roger W. passed**
5. Old Business:
  - Safety Committee – Richard K. – absent – going pretty good only an arrow was found behind a target on the target range – a email will be sent out to please be careful
  - The orientation for New Members – Penny H. – it is done and ready to go. It should only take about 15 minutes to go through
  - Food safe Certificate – Richard B. – Brenda M. can do this Saturday and Bertha G. can do it in Lake Cowichan
  - Power Pole – Dion M. – absent –it is done
  - Set a date for next Director's Meeting – Bryan H. – the next meeting is April 30<sup>th</sup>, 2013
  - Club bookings – Penny H. – nothing at the moment
  - Kitchen Update – Paul M. – it is 80% completed –spent \$7,700 for kitchen plus, lights, floor, handy plank, up to codes and updating \$2,295 = \$9,998.  
Doors to buy will cost \$420. each and to build them \$150.  
Pass through to be closed off and Paul will find out about the role metal for it for next meeting  
Blinds are \$273.  
**Richard B. motioned to get the two doors with glass, 2<sup>nd</sup> by Carlee H. between \$500-600. passed**  
**Penny H. motioned to clean up the equipment room and insulation at a max of \$2,000, 2<sup>nd</sup> by Frank A. passed**New Business:

1. Hellhole 3D Shoot – Bryan H. –the layout is 90% done it will be a 20 target course with a shot gun start both days  
Poster is done and ready to go and so are the sponsorship letters  
We have camping already booked, also have to set up work parties and make sure our neighbours are on line with it  
Need to set up a break down of events so that everyone can sign up for
2. Fire Wood and clean up Work Party – Roger W. – we will be sending out an email for the work party. Will cook hotdogs for the volunteers on April 20<sup>th</sup> starting at 9:00 am. until finished. Jim H. can bring his splitter. Must put in what to bring like gloves etc.
3. Updating and Press Release – Karen T. will do the updating for the membership list  
We need to find someone to look after the press releases-anyone interested?
4. Brenda M. found old club financial information in the equipment room  
dating from 1972-2003  
**Brenda M. motioned to get rid of the found financial information, 2<sup>nd</sup> by Richard B. passed**
5. A mirror was found in the equipment room going to put it up at the draw line so you can see your draw
6. The Bursary – Roger W. – May 15<sup>th</sup> is the cut off date to receive one. Roger has a letter with all the information that he have put on our website  
The JOP Director and Executive will make the decision  
**Roger motioned that we adopt the bursary letter as written, 2<sup>nd</sup> by Penny H. passed**
7. Core (Conservation Outdoor Recreation Education) is giving a course on April 26<sup>th</sup>-28<sup>th</sup>, 2013 at \$150.00 per person

7. Director's Report:

3D	Bryan Harper – next shoot is Comox on April 6-7, Port Alberni on April 21 <sup>st</sup>
Hunting JOP	Jim Harper – nothing – no one responded Wayne Foster – <b>Wayne F. motioned the club pay for the \$5.00 fee for the kids Indoors this month, 2<sup>nd</sup> by Carlee H. passed</b>
Club Supplies Family Night	Penny Howard – nothing to say Richard Kennett – going well, pressure is off because of outside shooting
Target	Darcy Dean – JOP Indoor Regional's is April 14 <sup>th</sup> , Judges are needed. May 4 <sup>th</sup> is qualifier for Seniors Games. The motion for more ethafoam for the outside butts is tabled, need to use different material or proto types. Have to check on our 80cm and 122 cm before we order more. The Outdoor Mailmatch is on schedule to start June 1 <sup>st</sup> . The kitchen looks great – awesome job to all involved
Membership	Karen Turner – 305 members
Maintenance	Dion Moreau – absent
Communication	John Ladourceur – absent
Director-At-Large	Richard Browning-letter for sponsorship and receipt form are done. Hannah B. has a sponsor from Red Deer sending
3D Special Events	Bertha Gravelle – Mail Match ended March 31 <sup>st</sup> , the Regional Indoor Championships is on the website, Hellhole June 1&2 is our next 3D Shoot <b>Bertha G. motioned to order 12 six for sixty pins, 2<sup>nd</sup> by Penny H. pass</b>

8. Date of next meeting: May 7<sup>th</sup>, 2013

9. Motion to adjourn: **Motion to adjourn by Carlee H. at 9:07 p.m., 2<sup>nd</sup> by Rob G. passed**



**COWICHAN BOWMEN ARCHERY CLUB**  
**GENERAL CLUB MEETING MINUTES**  
March 5<sup>th</sup>, 2013

Meeting called to order by Bryan H. at 7:32 p.m.

1. **Members Present:** Frank Aubin, John Ladouceur, Jim Harper, Penny Howard, Dawn Peters, Richard Browning, Bryan Harper, Wayne Foster, Paul Montebello, Richard Kennett, Bertha and Rob Gravelle, Carlee Howard, Tom Baker
2. Dawn P. read the minutes from February 5<sup>th</sup>, 2013 general meeting.  
**Penny H. moved to adopt them as read, 2<sup>nd</sup> by Richard B. passed**
3. **Correspondence:** By Mail: ISCU Bank & Gaming Statements, hydro  
By emails: FCA Report, Al Wills Shoots, a couple of inquiries on shoots, and bookings of the club which, are being dealt with
4. **Treasurer's Report:** Please find the attached as they are self explanatory  
\* Revising the report – going to sit down with Bertha she has an application that might work  
**Frank A. moved to accept the treasurer's report, 2<sup>nd</sup> by John L. passed**
5. **Old Business:**
  - Safety Committee – Richard K. – going well but, there has been a complaint that arrows were found in a farmers field. It has been corrected. Signs still need to be put out-dealing with it tomorrow
  - Bathrooms – Jim H. – Paul did a great job the cost was \$2,895.58. Thanks to Paul, Frank, Rob, Richard C., Jim for all your work. The job is 99% done all that is left is the 36inch door and bar in the men's washroom.
  - The orientation for new members – Penny H. – Penny is going to finish the form with the two sign lines. Needs to be included with the membership form.
  - Food safe Certificate – Richard B. – Kerry Park offer this at \$65.00 per person or 15% off if 7 attend. We need to have this done before the Hellhole Shoot  
**Dawn P. motioned that the club pay for up to 7 members to take this course who help in the kitchen or will help in the kitchen, 2<sup>nd</sup> by Richard K. passed**
  - Power Pole – Dion Moreau – absent – Frank A. will get a hold of someone tomorrow other than that we are waiting for Don Payne to get back to us
6. **New Business:**
  1. Set date for next Director's Meeting – Bryan H. – Tuesday, March 12<sup>th</sup>, 2013 after Family Night and only for one hour
  2. Create list of projects / work required – Bryan H. – need to make a list of ongoing list to keep it on our radar

3. Checklist for club bookings – Penny H. – Penny will have this done for next meeting

7. **Director's Report:**

3D Bryan Harper – St Pat's in Nanaimo on the 17<sup>th</sup> of March, and the two day shoot in Comox on April 6/7<sup>th</sup>

Hunting Jim Harper – has written his letter to send out that the contest will include all BC bear, deer, elk, and moose

JOP Wayne Foster – plugging away, moving up in their scores, the Indoor Tournament is at the end of March and Penny is looking into the B.C. Indoors

Club Supplies Topped up  
March 19<sup>th</sup> a group coming from 10:15-12:15 with 12 kids and 2 adults (Bryan & Penny).  
Native group Richard K. & Penny are doing this on Friday  
Two other groups will have to be cancelled as they are during the day and there is no one to run them

Family Night Richard Kennett – going well-need shooters to take new members around the Field Course. We need a sign up sheet for this  
There are three kids that come on Thursday that are only here to August is there anyway we can pro-rate them?  
**Frank A. motioned that we pro-rate them until August, 2<sup>nd</sup> by Richard K. passed**

Target The Canadian Regional Indoors was this past weekend. Darcy wants to thank Bertha and Dawn for the food. Thanks to Bertha for doing the book work and thanks to Penny and Rick for judging. Everyone had a great time

Maintenance Dion Moreau – absent

Communication John Ladouceur – email addresses are coming back. We have now dealt with the Domain Name. If you see a mistake, please tell John

Director At Large the 3 level sponsor letter is being sent out to read over before the Director's Meeting. Please check it out of any mistakes and make changes where they need to be.  
The crest's are going to cost: \$30.00 for digitized and \$12.50 for the logo embroidery. Our color is blue

3D Special Events Bertha Gravelle – mail match ends March 21, 2013. The Canadian Regionals had 23 shooters and the club netted \$292.00. The next Shoot is the Hellhole in June

8. **Date of next meeting:** April 2<sup>nd</sup>, 2013

9. **Motion to adjourn:** Motion to adjourn by Jim H. at 8:50 p.m., 2<sup>nd</sup> by Richard B. passed

**COWICHAN BOWMEN ARCHERY CLUB**  
**GENERAL CLUB MEETING MINUTES**  
February 5<sup>th</sup>, 2013

Meeting called to order by Bryan H. at 7:32 p.m.

1. Members Present: Frank Aubin, Darcy Dean, John Ladouceur, Jim Harper, Penny Howard, Roger Walker, Dawn Peters, Richard Browning, Bryan Harper, Wayne Foster, Hannah Browning, Dion Moreau, Rick Dudman, Don MacDougall, Brenda and Paul Monterbello, Richard Kennett, Bertha and Rob Gravelle, Doug Taylor

2. Dawn P. read the minutes from January 8<sup>th</sup>, 2013 general meeting.  
**Jim H. moved to adopt them as read, 2<sup>nd</sup> by Penny H. passed**

**3. Correspondence:**

- By mail: ISCU Bank & Gaming Statements, hydro, B.C. Assessment,
- By Emails:
  - All emails regarding school visits, family night and archery instruction have been forwarded and are in process or complete.

**4. Treasurer's Report:** Please find the attached as they are self explanatory

- Review of monthly expenses.  
**Penny H. moved to accept the treasurer's report, 2<sup>nd</sup> by Darcy D. passed**

**5. Old Business:**

- Safety Committee – the signs need to be put up properly around every 50-75 feet
- Bursary- Roger W. – Roger talked to Karen and is trying to make it simple. They need to go to the high school to get a form. They can apply up to a year after they graduate. There will be a split if more than one. **Table to next Director's Meeting**
- Bathrooms – Jim H. – the bathrooms will be off line for 4-5 days while they work on them. The 50cfm fans are under strength, so we need a new price on a bigger one. We can put in after the bathrooms are done. Need to check up on the hot water tank.  
**Roger W. motioned to box the hot water tank in with plywood, 2<sup>nd</sup> by Richard K. passed**
- Acquiring 5 light bows for Family Night – Richard K. – they will be built 15lbs each at \$200.00 a piece. They will just take time is all.  
**Dion M. motioned to buy 5 light bows at \$200.00 each, 2<sup>nd</sup> by Penny H. passed**
- Safari Shoot – Bryan H. – Will give report at Director's Report
- The driveway needs to be grated again – Roger W. – It is done but, the bill has not come yet (3 weeks ago it was done)
- The orientation for new members – Roger W. – Penny H. has worked very hard on this form. Safety is always first. Rules go with it as well the check list. You

have to sign it before you get the combo's. We need to put a signature line on the form one for print and sign. Karen should put this in the membership package for mail outs. Frank A. will be the contact person. We need to review walk through and it is a voluntary basis.

- Meeting Minutes Format on Website – Bryan H. – Bryan H. will do minutes and Agenda
- Need to put notices in our papers of our upcoming events – Hannah B. – John L. would use a template and work with the press on what they will need. Highlight what is happening every month. Shaw might do this for us. **Tabled to next Directors meeting**

## **6. New Business:**

- a) Should all members have access to Membership list and contact information? - Membership directory will remain with Executive only and not published.
- b) We have to look into tax exempt status for the end of the year as we are non profit.
- c) Food safe certification – Richard B. to enquire with Kerry Park Rec. about Foodsafe training. Need to solicit volunteers to take the training and who are willing to help out a club functions.
- d) Kitchen renovations
  - o Motion to install a donated dishwasher. **Voted - Motion denied.** We are getting a new fridge and stove and cupboards. The quotes on the cupboards are done. We should have everything ready for the next meeting for the kitchen.
- e) 90m target butts on the FITA field - Remove the first 5 targets in the field to make a 90m target field. It will involve 2 maybe 3 shooting lanes. The new stands are too low for this they need to be 52" to center 133 cm  
**Rick D. motioned to remove the first 5 targets on the FITA field and move them out to 90m. 2<sup>nd</sup> by Frank A. Passed**
- f) The cell phone at the clubhouse is missing Roger W. is donating his.
- g) No price increase for ethafoam \$6,420 for 30 sheets plus delivery \$214.00 a sheet. We should talk to other clubs and see if we could cover 100 sheets.  
**Rick D. motioned to buy 1 roll of ramboard, 2<sup>nd</sup> by Darcy D. passed**
- h) **Rick D. motioned to buy a new flag. Rick D to get price.**
- i) Security light for the back yard when it is wet outside.  
**John L. motioned to get a light for the back yard, 2<sup>nd</sup> by Richard K. passed Jim H. will get a quote**

j) Power Pole Replacement – Dion M. will get in contact with hydro

## 7. Director's Reports:

3D Bryan Harper – hosted Safari Shoot there were 113 shooters, lots of new people, thanks to all the volunteers, great comments.

Hunting Jim Harper – had no response at all to his email so he is opening the hunting contest up to include all of BC for Bear and Deer. Next year will include elk, moose, bear, deer.

JOP Wayne Foster – going well, there are new faces, at the JOP Regional Indoor, Mathew went up 2 levels. Wondering if the young Archers know of the upcoming shoots. (February 17<sup>th</sup> Shoot, and Regional's on March 3<sup>rd</sup>). Going great!  
**Wayne F. motioned that the club pay for JOP Regionals for \$2.50 per 17 kids, 2<sup>nd</sup> by John L. passed**

Club Supplies Penny is doing bookings as well-Scouts this Friday. Spring Break-March 13/or 20<sup>th</sup> 15 kids. Needs coaches for both. Supplies- 9V batteries

Family Night Richard Kennett – great, going smoothly

Membership Karen Turner – absent – 247 members

Target Darcy Dean – Mail Match going great except for his scores. The Canadian Regional is March 3<sup>rd</sup> we should advertise for that 9:00 a.m. start,  
Penny 10:00 a.m. score it will be a 600 round with a snack break. Darcy and Penny will be judging. Archery Canada charges \$7.00 adult, \$4.00 youth: we charge \$20.00 adult \$15.00 youth. Poster is done after changes  
- Archery Canada is doing a Outdoor Mail Match from June 1st-Sept 30<sup>th</sup>  
it is a 720 round best 6 scores. There are 40m. 50m. 60m 70m

Maintenance Dion Moreau – contact hydro about pole, nothing else to report  
Communication Working on the template for press release. Wondering if we can get some  
Richard crests for all the director's as they make good advertising for sure.  
B. will talk to Mrs. Pea's about it

Director At Large Richard Browning-thank you to the work party and donations. Working on a 3 stage sponsorship program (gold, silver, and bronze). Will be sending out thank you letters to the membership for the donations. Thanks to Bryan for the shoot

3D Special Events Bertha Gravelle – Mail Match – 18 archers made \$190.00. We had 113 shooters at the Safari Shoot, there were lots of people making donations to this shoot

**8. Date of next meeting:** March 5<sup>th</sup>, 2013

**9. Motion to adjourn:** Motion to adjourn by Hannah B. at 9:54 p.m., 2<sup>nd</sup> by Jim H. passed

**COWICHAN BOWMEN ARCHERY CLUB**  
GENERAL CLUB MEETING MINUTES  
January 8<sup>th</sup>, 2013

Meeting called to order by Bryan H. at 7:30 p.m.

1. Members Present: Frank Aubin, Darcy Dean, John Ladouceur, Jim Harper, Penny Howard, Roger Walker, Dawn Peters, Richard Browning, Bryan Harper, Wayne Foster, Hannah Browning
2. Dawn P. read the minutes from November 27<sup>th</sup>, 2012 general meeting  
**Jim H. moved to adopt them as read, 2<sup>nd</sup> by Penny H. passed**
3. Correspondence: By mail: ISCU Bank & Gaming Statements, ISCU Insurance Policy (paid this last week), Hydro  
By mails: Michelle Nederlof asking about a group visiting their school on archery-  
**Sent to BryanH. – he is waiting for her to get back to us**, Linda Batten wanting some assistance with a JOP question-**Sent to Penny H. – we dealt with this**, Mary Ostermeier thanked us for the plant we sent-**I sent back a welcome**, Discountedhunts.net-**sent to Bryan H. & Jim H.-this is spam**, Bowhunting Adventures-**Sent to Jim H.-Jim ordered the free magazine**
4. Treasurer's Report: Please find the attached as they are self explanatory  
**John L. moved to accept the treasurer's report, 2<sup>nd</sup> by Darcy D. passed**
5. Old Business:
  - Safety Committee – Eric W. – signs still need to be put up
  - Athletes Fund – Bryan H. – we need to pay for the people who went to the 3D and Target Nationals

**Penny H. motioned that the 13 people that went to the 3D and Target Nationals get \$100.00 each, 2<sup>nd</sup> by Jim H. passed**

- Bursary – Roger W. – Roger is going to work with Karen on this
- Bathrooms – Jim H. – Jim phoned an electrician friend to come and give us a price. He also phoned a plumber but, he has been away. We have to get a plan nailed down. Les (Rona) is still doing the vanities, they should be 35" high. We will need a quote on taps for the kitchen sink, we might need an executive decision made on this

**Jim H. motioned to stay with a urinal as it is less messy, 2<sup>nd</sup> by Darcy D. passed**

- Acquiring 5 light bows for Family Night – Richard K. – absent – moved to next meeting
- New Year's Party – Dawn P. – Everyone had a great time they enjoyed shooting the animals and the trees were a nice bonus

6. New Business:

1. Safari Shoot – Bryan H. – course will be laid out this week and set up will be on January 26<sup>th</sup>. We will be purchasing 4 dozen ribbons for the cubs and juniors for the shoots

**Penny H. motioned to get 4 dozen ribbons, 2<sup>nd</sup> by Frank A. passed**

Richard B. knows he has \$250.00 for the raffle table and he will put in an expense sheet after the shoot

**Darcy D. motioned to supply lunch on January 26<sup>th</sup> in hopes to get more people out to help, 2<sup>nd</sup> by Richard B. passed**

2. The driveway needs to be grated again– Roger W. – Jerry (did it last time) says we need 3 loads at \$350.00 per load so the total amount will be \$1,350 (can do this in 2 weeks time)  
**Roger W. motioned to put the three loads on the driveway up to \$1,350.00, 2<sup>nd</sup> by Jim H. passed**
3. Meeting Minutes Format on Website – Bryan H. – The goal will be to have an agenda circulated to all members prior to the monthly meetings. A link will then be posted on the website to the minutes for each month.
4. Schedule Directors Meeting – Bryan H. – we need a budget for the year so Dawn P. will send Income and Expenditure Statements to Bryan H. for the last 5 years. We are keeping this meeting on or about an hour if we can. This meeting will be on Tuesday, January 15<sup>th</sup>, after Family Night. Bryan H. will send out an email to the Director's of this meeting.
5. Changing of the date of the Harvest Moon Shoot – Bryan H. – It will be changed to Sunday, October 6<sup>th</sup>, 2013 as Nanaimo had the same shoot day  
**Dawn P. motioned to change the Harvest Moon Shoot to Sunday October 6<sup>th</sup>, 2013, 2<sup>nd</sup> by Jim H. passed**
6. Hannah B. was wondering why we have no notices in any papers how well our club is doing. There does not seem to be any one job doing this at this time. Every month we need to let everyone know what has happened. Maybe do a press release in our minutes every month to let everyone know or a summary of results in Old Business.  
**Tabled this till our Directors meeting next week**
7. Darcy D. has received the awards from the Glade Shoot and congratulations to all the winners. We will have to put a club sticker on the Glade book at the Clubhouse so it does not go missing
8. Al Wills and Darcy Dean have been trying to set up a 720 Glade round. It is in the early stages right now but, they are trying to see if they can have it up in March or April.
9. There is a Mica Shoot on February 17<sup>th</sup> in Victoria at the Common Wealth Pool, Practice at 1:30

7. Director's Report:
- |                   |   |
|-------------------|---|
| 3D                | Bryan Harper – see Safari Shoot above   |
| Hunting           | Jim Harper – nothing to report – read out his email to the members,<br>Jim H. will send it to John L. to send out   |
| JOP               | Wayne Foster – good job, need a games night as some kids are bored,<br>or maybe getting guests in to speak  |
| Club Supplies     | Penny Howard – topped up  |
| Family Night      | Richard Kennett – absent – going well   |
| Membership        | Karen Turner – absent – 112 members at present  |
| Target            | Darcy Dean – done   |
| Communication     | John Ladouceur – loading all info from the new people and<br>the Domain Name renewal  |
| Director At Large | Richard Browning – we are good  |
| 3D Special Events | Bertha Gravelle – absent – Mail Match started Jan. 2 <sup>nd</sup> -18 people<br>registered. Will be scoring at the Safari Shoot,<br>and doing the certificates |
8. Date of next meeting: February 5<sup>th</sup>, 2013
9. Motion to adjourn: **Motion to adjourn by Penny H. at 9:09 p.m., 2<sup>nd</sup> by Jim H. passed**