

COWICHAN BOWMEN ARCHERY CLUB
GENERAL CLUB MEETING MINUTES
January 13, 2015

Meeting called to order by Roger Walker at 7:35 p.m.

1. Members Present: Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Darcy Dean, Jim Harper, Randy Granbois, Richard Kennett, Richard Browning, Frank Aubin, Alfred Braun, Jody Miller and Daniela Saffer.

2. Bryan Harper read the minutes from the Nov 18, 2014 general meeting
Frank A. moved to adopt them, 2nd by Richard K. - passed

3. Correspondence – Received – Brenda Montebello / Roger Walker

- Letter of resignation from Dawn Peters
- Insurance policy – property and building renewed for 12 months
- BC Assessment – 2015 Property Assessment Notice

4. Treasurer's Report – Brenda Montebello

- December report done

Richard K. moved to accept the treasurer's report, 2nd by Richard B. - passed

- Budget for 2015.

Jim H. moved to accept the 2015 budget, 2nd by Frank A. – passed

5. Old Business:

- **Family Night – New Year's Day Indoor 3D shoot**
 - Everything went well – lots of fun
 - Some new targets were added – shooting through pine wreathes was a hit

6. New Business:

- **Club Post Office Box**
 - The club's civic address has now been registered with Canada Post
 - The cost to cancel our post office box and forward mail to our rural mail box is Approx. \$164.00, subject to date of cancellation and forward.
 - If we change the mailbox there will be no cost in the future to the club.

Brenda M moved to cancel post box and forward mail, 2nd by Carlee H. - passed

- **Lifetime Membership**
 - John and Tanya Vanden Dungen nominated to Lifetime Membership

Carlee H moved to nominate, 2nd by Frank A – passed

- **Executive Membership**
 - Motion to waive membership fees for executive based on previous years membership

Randy G moved to waive fees, 2nd by Richard B - passed

- **Director's Membership**
 - Motion to waive membership fees for directors based on previous years membership

Bryan H moved to waive fees, Brenda M 2nd - passed

- **Director – at - Large**
 - This position is empty and needs a volunteer

Jim H volunteered for the position

7. Director's Report:

3D – Carlee Howard

- A list of 17 targets and 1 insert was present
- A quote from Rinehart was presented for \$7710.00

Carlee H moved to spend \$7710 on 3D targets, 2nd by Bryan H. - passed

- Al Wills will be reposting his calendar as there are some errors and omissions for shoots
- Safari 3D shoot has been moved from Jan 18th to Feb 1st due to scheduling conflict with Abbotsford 3D shoot
- Harvest Moon 3D shoot has been moved to Oct 4th
- There will be a planning meeting Jan 27th with regards to the 3D Provincial shoot in June
- Alfred B. and Bryan H. will be laying out the 3D Safari course Jan 26th
- Jan 31st 9:00am will be a work party to set up the targets and trails for the Safari shoot

Hunting - Jim Harper

- A notice is to be sent out to all members to send in any pictures and information on their hunt. Randy G. will forward this notice out.

JOP – Carlee Howard

- Everything going well
- Christmas party was not well attended. Parents had a lot of fun though with a mini indoor 3D shoot
- Will be presenting a mock-up of the new jerseys at our next JOP night.

Kitchen/Supplies – Brenda Montebello

- People using the kitchen are asked to wash, dry and put away anything they use; don't leave it on the counter for someone else to deal with.
- Penny H. asked if the kettle could be stored at a lower location and it will be moved.

Family Night – Bruce Peters – ABSENT – Richard K spoke in his place

- Going well – lots of people attending

Target – Darcy Dean

- 17 registered for Indoor Mail Match so far – no bill yet from Archery Canada
- Regional shoots are registered
- Received an email regarding judges for shoots
- Looking into hosting a judges clinic – date given by BCAA conflicts and would have to change – clinic is \$90 per person

Membership – Penny Howard

- Club currently has 160 members for the 2014/2015 year so far.
- 47 renewals and 44 new memberships
- Changes will be made to new memberships as follows:
- Must do orientation to get codes
- Will be emailed a pdf of card, rules, letter, and codes
- A list of current members will be posted in the bow room and in the case outside of building
- Paul will set up a file system in the bow room so it is easy to see what paperwork is needed i.e. new application / pending orientation / completed orientation

Maintenance.-Paul Montebello

- New sign-in board installed
- New emergency lights installed over lounge door
- Gate and door codes changed
- 1 safety light is not working – it will be fixed
- Will disable the manual fan switch on the furnace

Communications – Randy Granbois

- Still need scores for Harvest moon so they can be posted
- Carlee will send correct dates for 3D shoots and meetings to Randy
- Need the AGM minutes to post on website – Brenda will forward the file

Director at Large – Jim Harper

- Position was vacated and newly filled – no report

Special Events- Randy G

- Need certificates for shoots – need to get flash drive from Bertha Gravelle with all of the files

8. Date of next meeting Feb 3, 2015 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:45 by Jim H. 2nd by Richard B. - passed**

COWICHAN BOWMEN ARCHERY CLUB GENERAL CLUB MEETING MINUTES February 3, 2015

Meeting called to order by Roger Walker at 7:35 p.m.

1. Members Present: Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Jim Harper, Richard Kennett, Richard Browning, Frank Aubin, Laura Harper, Dave Blake.

2. Members present read the minutes from the Jan 13, 2014 general meeting
- one correction – Director’s reports – 3D Carlee Howard – not a quote from Rinehart, just a guess for costs

Frank A. moved to adopt them, 2nd by Richard K. - passed

3. Correspondence – Received – Brenda Montebello / Roger Walker

- Emails regarding bookings – passed on to Penny H

4. Treasurer’s Report – Brenda Montebello

- January report done

Dave B. moved to accept the treasurer’s report, 2nd by Carlee H. - passed

5. Old Business:

- **Lifetime Memberships**

- We need to send membership cards to the Vanden Dungen's
- Roger W will send the lifetime membership info to Penny H

6. New Business:

- **Firewood/Work Party**

- Work party will be scheduled for April 11th 0900
- Notice will be emailed to members and it will be posted on the calendar

- **Gator**

- Wayne F has agreed to have a look at the Gator to see if it is repairable or needs to be replaced. Roger W will take it to Wayne's house with his trailer.

- **Lawnmower – Sears credit**

- When the lawnmower was purchased May 2012, we purchased a 3 year warranty for \$359.99. Since we have never used this warranty we will receive a credit for the warranty May 11, 2015. This credit will be in Bruce Peters name as he purchased the mower in his name and was reimbursed by the club. Brenda M suggested we purchase a new bbq as the large one is not working well. Roger W & Richard K thought the old large bbq has a lifetime warranty. Brenda M will look through the files to see if there are any papers from the large bbq. Maybe it can be repaired/serviced instead. If so we will still need to discuss what to do with the credit.

- **North American Invoice**

- An invoice from March 29, 2014 was sent as past due for shipping.

Motion to pay invoice by Frank A, 2nd by Bryan H. - passed

- **Genesis Bow Loan**

- Richard K would like to borrow 2 Genesis Bow's to help with the Becoming an Outdoors Woman (BOW) group. No member present had any disagreement with that

7. Director's Report:

3D – Carlee Howard

- Received an email as to if results from Safari Shoot will be on website, will ask Randy G to post
- The 3D Provincial poster mock-up was posted on the website, will ask Randy G to remove it asap
- Safari 3D shoot was a success, 100 shooters, even with the rain and Superbowl
- Still no quote from North American for animals. Will probably buy direct from Rinehart
- The list of animals is for 17 animals and 1 insert
- Feb 17th is next 3D Provincials meeting

Hunting - Jim Harper

- A notice was to be sent out to all members to send in any pictures and information on their hunt but was only put on website. Therefore the deadline was changed. An email has now been sent to all members. Trophies will be awarded at our next General Meeting

JOP – Carlee Howard

- Everything going well
- Two new JOP members in the past week
- Meeting with Richard B regarding new uniforms and pricing
- Shared some new crest ideas and 50th anniversary crest ideas

Kitchen/Supplies – Brenda Montebello

- Cleaned and stocked up

Family Night – Bruce Peters – ABSENT – Richard K spoke in his place

- Going well – lots of people attending
- Less drop ins and more people choosing to buy a membership instead

Target – Darcy Dean – ABSENT – emailed report

- Indoor mailmatch – First months scores have been submitted and posted on the corkboard
- Judges clinic – no update. An email has been sent to Judges Chair, Darcy Falk, regarding potential dates and locations for the Judges Clinic but no response has been received. I advised him the proposed dates conflicted with the Canadian Indoor 3D event.
- Canadian Indoor Regionals – March 8th – posters and event information will be sent to Randy and put up in the Club this week.

Membership – Penny Howard

- Club currently has 160 members for the 2014/2015 year so far.
- 19 renewals and 9 new memberships
- Updated prorated memberships have been posted on the club window
- A current list of members in good standing has been posted in the equipment room and on the clubhouse wall by the door

Maintenance.-Paul Montebello – ABSENT – report submitted

- New form holders installed in equipment room
- Range emergency light is repaired
- Furnace fan override has been disabled
- Fire extinguisher annual inspection is done. 1 was replaced

Communications – Randy Granbois - ABSENT

Director at Large – Jim Harper

- Jim H will send a notice to all members regarding donations for 3D Provincial raffle table
- Richard B is waiting for graphics and prices for animals and then the poster and catalogue will be ready to go for sponsorship

Special Events- Randy G - ABSENT

- New program for registration and scores has some issues. Will have to work out the bugs or use the old program

8. Date of next meeting March 3, 2015 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:45 by Bryan H. 2nd by Richard B. - passed**

Meeting called to order by Bryan Harper at 7:35 p.m.

1. Members Present: Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Jim Harper, Frank Aubin, Laura Harper, Dave Blake, Bruce Peters.

2. Members present read the minutes from the Feb 3, 2014 general meeting

Frank A. moved to adopt them, 2nd by Bruce P. - passed

3. Correspondence – Received – Brenda Montebello

- Payments for bookings and Indoor Regionals
- Brenda M requesting that all posters and notices for registrations state that cash is not to be mailed. Mail money orders or cheques only.

4. Treasurer's Report – Brenda Montebello

- February report done

Penny H. moved to accept the treasurer's report, 2nd by Randy G. - passed

5. Old Business:

- **Driveway and Parking Lot Maintenance**
 - Work was done Feb 23/24
 - More gravel was needed than originally estimated but was still under budget
 - May need more fill once it starts packing down for low spots
- **Work Party**
 - Scheduled for Saturday April 11th
 - Cutting firewood / general property clean up / fire pit
- **Gator**
 - Jim H will call later this week to Wayne F regarding date and time to bring gator to Wayne's shop for repairs.

6. New Business:

- **3D Target Order**
 - North American sent us a quote trying to do better than Rinehart but it wasn't better
 - Will go ahead with order through Rinehart
- **New road to creek bottom**
 - We are unable to put in gates in the neighbors electric fencing to access the bottom of the creek
 - Neighbors have suggested we build a new road on our side of the fence but still on their property instead
 - An email will go out to membership to see if anyone has a small excavator that can do the digging/clearing and quotes will be collected.
 - We will try to have the work done this spring if possible otherwise we will plan for early fall of this year.
- **Work parties for provincial shoot**
 - Dates set are May 9th / May 31st / week of June 15th

7. Director's Report:

3D – Carlee Howard

- Malahat shoot was this past weekend. Low turnout
- Nanaimo St Patrick's Day Shoot – March 15

- Canadian Indoor 3D Championships – Cloverdale – March 20-22
- Comox shoot – March 28-29

Hunting - Jim Harper

- Only 1 reported kill
- Trophy is awarded to Bryan Harper
- Bryan still needs to submit his write up for the website

JOP – Carlee Howard

- Everything going well
- Awesome group of kids
- Most are interested in archery but some like the social more
- Scores – doing really well
- 1 girl has joined as is doing good

Kitchen/Supplies – Brenda Montebello

- Cleaned and stocked
- No activity in kitchen since last report

Family Night – Bruce Peters

- Busy – lots of people attending

Target – Darcy Dean – ABSENT – Randy G reported in his place

- Need more volunteers to help with Indoor Regionals March 8th
- Have only 3 volunteers at this time
-

Membership – Penny Howard

- Club currently has 255 members for the 2014/2015 year so far.
- 4 renewals and 7 new memberships

Maintenance.-Paul Montebello

- Parking lot completed – 81 yards of gravel – some trees cleared – lots of positive comments
- Lights in range are to be done soon
- Donnacona on order for wall and FITA field targets
- Looking into cost of a new firewood structure to keep firewood storage away from the building
- Asking for input for ideas to put the Sears mower warranty credit towards

Communications – Randy Granbois

- Created a condensed page on the website for posters

Director at Large – Jim Harper

- Letter to go to membership regarding sponsorship or raffle/silent auction donations is ready to go once package is finalized. Jim will send Bryan H letter to format
- Package will be sent out asap to Paul M for printing

Special Events- Randy G

- Indoor regionals this weekend
- 16 preregistered shooters

8. Date of next meeting April 5th, 2015 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:25 by Carlee H. 2nd by Jim H. - passed**

COWICHAN BOWMEN ARCHERY CLUB
GENERAL CLUB MEETING MINUTES
April 7, 2015

Meeting called to order by Roger Walker at 7:35 p.m.

1. Members Present: Roger Walker, Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Jim Harper, Frank Aubin, Laura Harper, Angela Henry, Richard Kennett, Aaron Laming, Darcy Dean, Karen Best, Tony Best, Randy Granbois, Jim Walter, Renee Kroffat, Jason Kroffat & Ethan Kroffat.

2. Members present read the minutes from the March 3, 2015 general meeting
Frank A. moved to adopt them, 2nd by Darcy D. - passed

3. Correspondence – Received – Angela Henry

- 1 email requesting to be removed from email list – forwarded to Penny
- 2 emails from Zenutech reminding us of invoice that will soon come due
- 1 email inquiring about a birthday party – forwarded to Penny

4. Treasurer's Report – Brenda Montebello

- March report done

Richard K. moved to accept the treasurer's report, 2nd by Aaron L. - passed

5. Old Business:

- **Driveway and Parking Lot Maintenance**
 - Work done to parking lot
 - Will need to fill potholes in driveway in the near future
- **Work Party**
 - Scheduled for Saturday April 11th 8:30 am
 - Cutting firewood / general property cleanup / fire pit
 - Lunch provided
- **Gator**
 - Roger will take it to Wayne this week
- **3D Target Order**
 - Targets ordered and paid for
- **New road to creek bottom**
 - Field course closed April 25th
- **Work parties for provincial shoot**
 - Dates set are May 9th & May 31st

6. New Business:

7. Director's Report:

3D – Carlee Howard

- Comox shoot – March 28-29 Great turn out
- Port Alberni April 19th
- Provincial poster out waiting for registration approval, may need new score cards

Hunting - Jim Harper

- Nothing to report

JOP – Carlee Howard

- Regional Indoor Championship April 12th 20 kids registered so far
- Darcy D. offered to judge

Kitchen/Supplies – Brenda Montebello

- No activity in kitchen since last report

Family Night – Bruce Peters & Richard Kennett

- Going well less drop in more registration now

Target – Darcy Dean

- Mailmatch concluded / had 21 shooters
- Waiting for Archery Canada to update results list
- Not as many shooters in Regionals

Membership – Penny Howard

- Club currently has 147 memberships
- 7 renewals and 11 new memberships

Maintenance.-Paul Montebello

- Indoor range lights targets and shooting line complete. Still will need to look at wiring as they can trip breaker
- Donacona for range wall and field targets here ready to go
- New firewood location (out back) will cost about \$600 for structure – next year's project
- Thanks to Richard Browning for cutting grass. Anyone wanting to cut grass feel free
- Credit ideas for sears credit? Mosquito killer?

Communications – Randy Granbois

- Put JOP championship online
- Fixed up event page

Director at Large – Jim Harper

- Letter went out to membership regarding sponsorship or raffle
- Need everyone's help to get sponsors

Special Events- Randy G

- Will be testing new program with Carlee to get ready for June

8. Date of next meeting May 5th, 2015 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:15 by Carlee H. 2nd by Richard K. - passed**

COWICHAN BOWMEN ARCHERY CLUB
GENERAL CLUB MEETING MINUTES
May 5, 2015

Meeting called to order by Roger Walker at 7:35 p.m.

1. Members Present: Roger Walker, Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Jim Harper, Laura Harper, Angela Henry, Richard Kennett, Darcy Dean, Randy Granbois, Alfred Braun, Richard Browning & Connor Harper.

2. Members present read the minutes from the April 7, 2015 general meeting

Darcy D. moved to adopt them, 2nd by Randy G. - passed

3. Correspondence – Received – Angela Henry

- 1 email regarding BC 3D Team selection – sent to Bryan
- 1 email from member stating they would be unable to attend work party
- 1 email from Zenutech with receipt
- 1 email requesting to be removed from email list – sent to Penny
- 1 email from BCAA with the April newsletter

4. Treasurer's Report – Brenda Montebello

- April report done

Randy G. moved to accept the treasurer's report, 2nd by Darcy D. - passed

5. Old Business:

- **Gator**
 - Is in the process of being put back together
- **3D Target Order**
 - Targets have arrived
- **Work parties for provincial shoot**
 - Dates set are May 9th & May 31st

6. New Business:

- **Supporting Bryan for the World's**
 - To be further discussed at next meeting
 - Benefit shoot July 26th

7. Director's Report:

3D – Carlee Howard

Provincial Shoot

- Need to decided who will be doing what
- Going to talk to Coast about donating 3-4 port-a-potty's

- Camping – being taken care of by Paul
- Food will be served both at the club house and in the hole
- JOP will be doing breakfast
- Will be working with BCAA judges
- Registration for is now up
- Working on the T-shirt design
- Score cards need some updating
- Sponsorship is going very well
- Will need more course signage

Hunting - Jim Harper

- Nothing to report

JOP – Carlee Howard

- Regional Indoor Championship went good will have results up soon
- Connor Harper broke the record!
- Been shooting outside to get ready for outdoor championship

Kitchen/Supplies – Brenda Montebello

- No activity in kitchen since last report

Family Night – Bruce Peters & Richard Kennett

- Going well

Target – Darcy Dean

- Mailmatch concluded waiting for medals
- Outdoor mailmatch starts June 1st
- 55+ qualifier on May 24th
- Will be ordering new outdoor targets

Membership – Penny Howard

- Club currently has 156 memberships
- 2 renewals and 7 new memberships

Maintenance.-Paul Montebello

- Indoor range wall complete – thanks Bryan, Frank, Jim, Carlee
- 6 of 7 Outdoor field portable targets done
- Gator repair in process-Thanks Wayne
- Anyone wanting to cut grass feel free 😊
- Credit ideas for sears credit? Mosquito killer? Chain saw? Prizes? Also further investigation required
- Outside sink started – still more work to do
- Tree guy coming to remove trees soon

Communications – Randy Granbois

- Minutes page for March not working
- Will take JOP poster down

Director at Large – Jim Harper

- Everything going well
- Sending out email to members to look for more sponsors

- Only 3 weeks left!

Special Events- Randy G

- New program can do labels for score cards if needed

8. Date of next meeting June 2nd, 2015 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:40 by Carlee H. 2nd by Connor H. - passed**

COWICHAN BOWMEN ARCHERY CLUB GENERAL CLUB MEETING MINUTES June 2, 2015

Meeting called to order by Bryan Harper at 7:32 p.m.

1. Members Present: Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Jim Harper, Laura Harper, Richard Kennett, Randy Granbois, Alfred Braun, Richard Browning.

2. Members present read the minutes from the May 5, 2015 general meeting

Frank A. moved to adopt them, 2nd by Richard K. - passed

3. Correspondence – Received

- 3D Provincial Registrations - Brenda

4. Treasurer's Report – Brenda Montebello

- May report done

Frank A. moved to accept the treasurer's report, 2nd by Richard K. - passed

5. Old Business:

- **Gator**
 - Work completed, runs better, functional and worth the cost
- **Work parties for provincial shoot**
 - Over 20 people attended, lots done, 1 bottom course is mostly done. More work top side this week. Will need more help later next week. Animals go out June 10th-11th
- **Support for Bryan for the 3D Worlds**
 - Motion to move \$1000 from membership dues to gifts given

Paul M. moved to adopt motion, 2nd by Frank A. - passed

6. New Business:

- **Mailmatch Medals**
 - Medals handed out to recipients in attendance. Bryan H will see that the rest are awarded to those not in attendance
- **3D Provincial Shoot prep**
 - Update / review of progress to date

- Course layout – not completed
- Map – not completed
- Signs – completed
- Target list – not completed
- Target set up – last minute – not completed
- Registration form – completed
- Poster – completed
- Preregistration – on going
- Equipment classes – updated
- Scoring – Rand G/Bertha G
- Score Cards – Carlee H/Richard B
- Flighting – Carlee H/Rand G
- Target Assignments – Rand G/Bertha G
- Equipment inspection – problem with assignment of judges – there is an issue with only our own judges attending, request that at least one judge not be from our club
- Registration package – no
- Awards/Presentations/Prizes – Bryan H/Al C
- Gaming License – Brenda M – completed
- Podium – Paul M – will be completed this weekend
- Medals – Al C
- Banquet Dinner – Brenda M
- Lunches – Brenda M – Venturers
- Breakfast – JOP-parents
- Bathrooms – Brenda M
- Vendors – none so far
- Parking – Venturers – maybe
- Camping – Paul M
- Shower – no
- Practice area – Bryan H – all day @ 25M
- Course cleanup – Mon-Fri after shoot weekend
- First Aid – not confirmed – maybe St John’s
- Grand Prix/Novelty Shoot – can’t do without a special gaming license
- T-shirts – in printing/look awesome

7. Director’s Report:

3D – Carlee Howard

- Under new business

Hunting - Jim Harper

- Nothing to report

JOP – Carlee Howard

- Practicing for outdoor championship June 28th

Kitchen/Supplies – Brenda Montebello

- No activity in kitchen since last report
- Kitchen will be stocked and cleaned prior to shoot

Family Night – Bruce Peters c/o Richard Kennett

- Going well
- Less attendance
- No family night Aug 24th thru Sept 6th

Target – Darcy Dean

- Target faces have been purchased

Membership – Penny Howard

- Club currently has 167 memberships
- 2 renewals and 9 new memberships
- Booking request from the International School for July 6-31, 2 groups/day 5days/week for 2 weeks

Maintenance.-Paul Montebello

- Outdoor field portable targets now complete
- Gator repaired – budget \$600 cost \$597. Thanks Wayne
- Hitch on mower can tow trailer for small jobs
- Anyone wanting to cut grass, feel free. Thanks Dave Blake for your help
- Sears credit in process– still waiting for delivery to Bruce P
- Outside sink finished
- Camping layout to be done this weekend, 8 requests so far
- Podium to be built this weekend

Communications – Randy Granbois

- Need information regarding sponsors to put on website

Director at Large – Jim Harper

- Everything going well
- A lot of prizes
- Jim H/Laura H/Carlee H/Brenda M/Penny H/Pat H to go shopping for last few prizes next weekend

Special Events- Randy G

- Bertha G will be helping with registration for 3D Provincials

8. Date of next meeting July 7th, 2015 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 9:00 by Carlee H. 2nd by Richard B. - passed**

COWICHAN BOWMEN ARCHERY CLUB

GENERAL CLUB MEETING MINUTES

July 7, 2015

Meeting called to order by Roger Walker at 7:34 p.m.

1. Members Present: Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Jim Harper, Laura Harper, Frank Aubin, Randy Granbois, Richard Browning, Darcy Dean, Dave Blake, Brad Luckhurst, Roger Walker

2. Members present were read the minutes from the June 2, 2015 general meeting by Bryan Harper

Randy G. moved to adopt them, 2nd by Penny H. - passed

3. Correspondence – Received

- Cheque from Victoria Bowmen and Insolex for 3D Raffle

4. Treasurer's Report – Brenda Montebello

- June report done

Darcy D. moved to accept the treasurer's report, 2nd by Randy G. - passed

5. Old Business:

6. New Business:

- **FITA Field Butts**
 - 70m @ butts 1/2/3 & 8 are shot out. Need to be replaced
 - Paul M will measure and order material, then Darcy D and Paul M will pick a date to replace all of the butts at one time.
 - Possibility of replacing the butt roof. Tabled to next year
- **3D Target Sponsorship Signs**
 - Paul M will hang signs in clubhouse
- **Duncan Daze/Cowichan Exhibition**
 - The Cowichan Exhibition has invited our club to provide intro archery at the annual Fall Fair – Sept 11-13th 2015. We will not attend Duncan Daze and will attend the fair instead.
- **Sponsorship – Website**
 - Jim H & Richard B will check website to make sure all names are included
- **Kung Fu – Gordon Bay Campout**
 - Brad L. – once again provided intro to archery at their annual campout.
 - It was well received and we may have at least 4 new memberships from it
- **Indoor Range Lights**
 - Lights are still tripping out
 - Paul M will look into rewiring the lights to their own breaker

7. Director's Report:

3D – Carlee Howard

- Shoot is all done. Went really well. Lots of good praise
- Bryan H and Alfred B spent over 1000 hours building courses
- Thank you for all of the hard work was received from Roger W.

Hunting - Jim Harper

- Will be getting broad head pit ready soon for hunters

JOP – Carlee Howard

- JOP Outdoor Championships were June 28th.
- 10 shooters – 5 from other clubs
- It was very hot. Scores are attached.

Kitchen/Supplies – Brenda Montebello

- Everything went well for the shoot
- Many thanks to all the volunteers who helped
- Lots of food items over purchased – selling them off at cost
-

Family Night – Bruce Peters ABSENT

- Low attendance

Target – Darcy Dean

- 8 Shooters registered for outdoor mailmatch
- July 26th 900 round – Fundraiser for Bryan H.
- Bowmen Championship Aug 15/16. Darcy will be away.
- Motion to change date of shoot to Aug 22/23 by **Darcy D. 2nd by Paul M. – passed**
- Sat 22nd will be 720 round with BBQ lunch
- Sun 23rd will be fun day – flu-flu shoot / Mini 3D / Free hot dogs & water for lunch

Membership – Penny Howard

- Nothing new
- International School in this week. Need more volunteers to help with bookings
- Cowichan Aquatic want to book the 16th as well. It was decided that would be too many groups in one day so booking was declined

Maintenance.-Paul Montebello

- Both mowers serviced – 1 battery, new blade, air filter, oil filter, fuel filters and oil
- Sears credit – does Bruce P have the coupons yet. They will expire after 90 days
- Roger W will contact Bruce P next day
- Gutters cleaned
- Propane tanks filled and bbq's were cleaned before shoot
- Podium is built
- 25 campers in at shoot – no issues
- Tree guy is coming to remove trees

Communications – Rand Granbois

- Pictures are on website and facebook for 3D and JOP
- Making some changes to the format of the website

Director at Large – Jim Harper

- Thank you to Richard B & Accent Screenprinting for donating the thank you cards
- Thank you was printed in Cowichan Citizen for sponsors
- Delivering last few thank you's – Thank you to all!

Special Events- Rand Granbois

- Everything went well
- 162 shooters at 3D Provincials

8. Date of next meeting Aug 4th, 2015 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:47 by Rand G. 2nd by Carlee H. - passed**

COWICHAN BOWMEN ARCHERY CLUB
GENERAL CLUB MEETING MINUTES
August 4, 2015

Meeting called to order by Bryan Harper at 7:30 p.m.

1. Members Present: Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Laura Harper, Frank Aubin, Rand Granbois, Darcy Dean, Dave Blake, Candace Rich, Jamie Rich

2. Members present read the minutes from the July 7, 2015 general meeting.

Rand G. moved to adopt them, 2nd by Frank A. - passed

3. Correspondence – Received

- Outstanding invoice from Rinehart. Bryan H will forward all correspondence from Rinehart to Brenda M to review

4. Treasurer's Report – Brenda Montebello

- July report done

Frank A. moved to accept the treasurer's report, 2nd by Darcy D. - passed

5. Old Business:

- **FITA Field Butts**
 - Donnaconna has been ordered. It will be delivered near the end of August or start of September. Install will be scheduled between Darcy D and Paul M for September
- **Cowichan Exhibition**
 - Roger is negotiating with Exhibition to have passes for volunteers
- **Indoor Range Lights**
 - Lights are still tripping out
 - Paul M will look into rewiring the lights to their own breaker in September

6. New Business:

- **3D Provincials Souvenirs**
 - We have a lot of hoodies and some t-shirts left over from the shoot
 - Will sell them off at close to cost
 - Rand G will send out an email to members in hopes that most will be purchased
 - Will keep 3 hoodies for prizes for Family Fun day
- **Exterior/Interior painting of clubhouse**
 - Member P&M Painting has offered to powerwash, clean and stain exterior of building
 - as well as paint the interior range walls.
 - Need to let Rand G know what dates for interior so he can post indoor range closed on website calendar
- **Group Bookings**
 - Bookings this summer have been taking up too much time for very few volunteers
 - We need more volunteers if we plan to do the same amount of bookings next summer

- Discussion was made regarding ways to increase volunteer base and whether or not we should do less bookings during weekdays
- **Bursary**
 - Roger W has all of the info but is absent. Bryan H will check in with Roger W

7. Director's Report:

3D – Carlee Howard

- Nationals were held @ Carberry Manitoba this past week
- 8 team members from BC won 10 medals
- Bryan H – Gold Medal
- Bernie V – tied for 6th
- Next shoot – Harvest Moon October 4th

Hunting - Jim Harper - Absent

JOP – Carlee Howard

- Done for the year
- Restart Mon September 14th
-

Kitchen/Supplies – Brenda Montebello

- Almost all of the surplus supplies have been resold to members
- Lunch during shoot for Bryan H went well.

Family Night – Bruce Peters ABSENT

- Low attendance
- Closed last week of August and first week of September
- Restart Tues September 8th

Target – Darcy Dean

- Everyone had a wonderful time during the shoot for Bryan H, even in the rain!
- Review of schedule for championships and family fun day. Looks good

Membership – Penny Howard

- 1 renewal, 4 new, 172 memberships = 350 members
- Thank you to all who help with the bookings, it is really appreciated
- It was discussed and decided that large bookings should provide a list of attendees upon arrival for insurance and billing purposes

Maintenance.-Paul Montebello

- Sears credit – just received from Bruce P.
- Credit will expire in 5 days due to delay. Will see what they can be used for.
-

Communications – Rand Granbois

- Website is up to date
-

Director at Large – Jim Harper - Absent

- Brenda M made note – return address on all thank you cards mailed was incorrect.

- If any members should hear from a sponsor/donor that they didn't receive one, please get their correct mailing address and we will resend a card

Special Events- Rand Granbois

- Nothing to report

8. Date of next meeting Sept 15th, 2015 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:47 by Carlee H. 2nd by Darcy D. - passed**

COWICHAN BOWMEN ARCHERY CLUB GENERAL CLUB MEETING MINUTES September 15, 2015

Meeting called to order by Roger Walker at 7:37 p.m.

1. Members Present: Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Laura Harper, Rand Granbois, Dave Blake, Jamie Rich, Richard Browning

2. Members present read the minutes from the Aug 4, 2015 general meeting.

Penny H. moved to adopt them, 2nd by Dave B. - passed

3. Correspondence – Received

- Statement from Rinehart showing a zero balance

4. Treasurer's Report – Brenda Montebello

- Aug report done

Penny H. moved to accept the treasurer's report, 2nd by Rand G. - passed

5. Old Business:

- **FITA Field Butts**

- Should we replace the butts now or wait till spring. Decided to wait till spring. Club will replace field course butt first. Work parties scheduled for Sun Oct 11 9-noon and Sat Oct 17 9-noon

- **Cowichan Exhibition**

- Lots of people attended our booth
- Will need more volunteers next year
- Need more small recurve bows – 1 of each hand was not enough and slowed down process
- Next year plans are in the works to be outside of adjacent barn facing Mellor Hall
- See if we can be a destination place for the kids stamp book

- **Indoor Range Lights**

- Lights are still tripping out

- Paul M will look into rewiring the lights to their own breaker in October

6. New Business:

- **Bursary**
 - Joseph Montebello announced as recipient of this years bursary
- **JOP – Direction**
 - Discussion with regards to having a meeting with parents and children in the JOP
 - Many hours are volunteered by directors and members but lack of respect and drive is seen regularly with JOP
 - Meeting to let parents and JOP know what expectations are and if they can't meet the requirements then they should go to family night instead and shoot for fun
 - Meeting will be scheduled for the first night of JOP with Carlee H, Roger W and Bryan H attending

7. Director's Report:

3D – Carlee Howard

- Bryan H spoke about his experience in Italy at the World's – will submit a report
- Next shoot – Harvest Moon October 4th
- Set up October 3rd

Hunting - Jim Harper - ABSENT

JOP – Carlee Howard

- See New Business

Kitchen/Supplies – Brenda Montebello

- Supplies be purchased for Harvest Moon shoot
- Will make soup for the shoot if weather is cold and wet

Family Night – Bruce Peters ABSENT

Target – Darcy Dean ABSENT

Membership – Penny Howard

- New memberships starting to come in
- Booking for Nov 7th – need some help
- Int'l student still not paid
- Submitted membership numbers report
- 1 new family membership for this month

Maintenance.-Paul Montebello

- .Sears credit – done – tools purchased – in locked cabinet in back room
- Both entry door batteries changed
- Thank you to Richard Browning for cutting the grass
- Chimney cleaned
- Roof / gutters guards and parking lot blown off
- AED 9V battery changed

Communications – Rand Granbois

- Working on the website

- JOP info will be updated

Director at Large – Jim Harper - ABSENT

- Thank you sent to Travelodge
- Steve Byatt donated framed print and fly rod for Harvest Moon

Special Events- Rand Granbois

- Nothing to report

8. Date of next meeting Oct 6th, 2015 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:35 by Carlee H. 2nd by Richard B. - passed**

COWICHAN BOWMEN ARCHERY CLUB
GENERAL CLUB MEETING MINUTES
October 6, 2015

Meeting called to order by Roger Walker at 7:30 p.m.

1. Members Present: Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Rand Granbois, Jamie Rich, Candace Rich, Richard Kennett, Darcy Dean, Wayne Foster, Frank Aubin

2. Members present read the minutes from the Sep 15, 2015 general meeting.

Frank A. moved to adopt them, 2nd by Darcy D. - passed

3. Correspondence – Received

- Roger received a letter requesting a donation to a silent auction for Kerry Park Minor Hockey. It was discussed whether or not the club would offer anything. The event is not archery related, we as a club do not approach other non for profit organizations for donations, and would this set a precedent for other donation request.
- A motion to thankfully decline the request was made by:

Richard K, 2nd by Rand G. - passed

4. Treasurer's Report – Brenda Montebello

- Sep report done

Frank A. moved to accept the treasurer's report, 2nd by Penny H. - passed

5. Old Business:

- **JOP Direction**
 - Meeting went well
 - There is better concentration and attitudes
 - Parents are on board with coaches
 - No JOP chose to drop out

6. New Business:

- **Coaches Clinic**

- Apparently there was a coaches clinic held in Port Alberni in early September
- Our club was never notified so we did not send anyone
- Roger W asked why the club was not notified and was told "I don't know"
- **Judges Clinic**
 - Roger W was told of a possible judges clinic to be held in Victoria Nov 21/22
 - He was asked if we could move our BC Winter Games Qualifier scheduled for that weekend to Nov 29th. It was agreed to move it. Practice will be at 900. Scoring to commence at 1000 on the 29th.
 - Rand G will send an email to membership asking for interested attendees. They will be instructed to contact Darcy D.
 - **Darcy D motioned for club to pay for 3 attendees to coaches clinic, 2nd by Frank A. - passed**
- **AGM**
 - AGM will be held Nov 24th at 800
 - A motion to increase membership dues by \$20 for the 2016/2017 year will be put forward at the AGM
 - Bryan H will write up the motion and have it emailed and posted to the membership prior to Oct 25, 2015

7. Director's Report:

3D – Carlee Howard

- Harvest Moon shoot went well; 87 attendees
- There was not enough helpers to set up; an email was not sent out asking for help

Hunting - Jim Harper - ABSENT

JOP – Carlee Howard

- Port Alberni now has a JOP
- Setting up an online app for JOP
- This app will keep the group connected with each other and coaches
- It can be used for the following: schedules, forums, video, pictures, emails
- Will send an email to the whole membership with information about JOP

Kitchen/Supplies – Brenda Montebello

- Harvest Moon food went well
- Any extra food supplies will be used to feed volunteers at the two work parties scheduled in October

Family Night – Bruce Peters ABSENT Richard Kennett submitted report

- Definite good response from the Cowichan Exhibition
- A lot of people coming out due to trying our booth at the fair

Target – Darcy Dean

- Outdoor Mail Match is over; will have final results soon
- Indoor will be starting in January

Membership – Penny Howard

- New memberships starting to come in
- 13 new memberships for 2016 this report
- Total 2016 memberships so far 19
- Booking for Nov 7th confirmed; there are 1 or 2 more pending

- Will send out an email to current membership to remind them to renew soon

Maintenance.-Paul Montebello

- Gator tire repaired
- Weeds in parking lot burned off
- Donacona will be here Sunday for field course targets
- Someone installed a solar light on the gate. Does anyone know who it was? Does it work? - **Nobody attending the meeting knows who did it.**
- Tree guy is still coming to remove trees
- For work party need Rand G to send out an email asking for some people to bring gas weed eaters if they have them to cut lines in FITA Field.

Communications – Rand Granbois

- Not much happening
- Brenda M will re send Aug minutes

Director at Large – Jim Harper - ABSENT

- Laura H, Carlee H and Penny H bought some great prizes for Harvest Moon raffle table
- rod for Harvest Moon

Special Events- Rand Granbois

- Was a good weekend at Harvest Moon
- Having specific certificates for winners took too much time to print and hand out
- Will change to a more generic certificate to speed up the process
- Some shooters don't know their categories; need to look at having a registration form possibly so they aren't changing their categories at the end of the day.

8. Date of next meeting Nov 24th, 2015 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:25 by Carlee H. 2nd by Darcy D. - passed**

COWICHAN BOWMEN ARCHERY CLUB GENERAL CLUB MEETING MINUTES November 24, 2015

Meeting called to order by Roger Walker at 7:33 p.m.

1. Members Present: Roger Walker, Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Rand Granbois, Jamie Rich, Candace Rich, Richard Kennett, Darcy Dean, Wayne Foster, Frank Aubin, Dawn Peters, Bruce Peters, Dave Blake, Arnie Joe, Jim Harper, Richard Browning, Rick Ellis, Marie Metcalf, Dirk Seeliger

2. Members present read the minutes from the Oct 6, 2015 general meeting.

Frank A. moved to adopt them, 2nd by Bruce P. - passed

3. Correspondence – Received

- Thank you card from neighbors for the gift card received as a thank you from the club for the use of their property during the 3D Provincials.
- Thank you card from the Cowichan Exhibition for participating in the annual fall fair

4. Treasurer's Report – Brenda Montebello

- Oct report done

Richard K. moved to accept the treasurer's report, 2nd by Penny H. - passed

5. Old Business:

- **Coaches Clinic**
 - No new news
- **Judges Clinic**
 - Tim Bilyk attended

6. New Business:

- **Club Rental Fee Structure – to be discussed at January meeting**
 - Points to think about:
 - Revenue is increasing
 - Lots of different groups
 - Are fees fair
 - Members vs birthday parties with volunteer coaches
 - Clinics pay less but close clubhouse for 3 days – members don't have access to clubhouse
 - Should there be different but set fee structures
 - Clinics yield a lot of knowledge
 - Club should be cautious about how many bookings there are so as not to always be closing the clubhouse or over using volunteers
- **Regional indoor shoot to Victoria/MICA shoot to Cowichan**
 - Victoria Bowmen would like to host the Regional indoors due to a scheduling conflict; would we like to trade them for the MICA shoot for one year only

Darcy D. motioned to accept trade, 2nd by Dawn P. - passed

- **Past Presidents**
 - Richard K would like to see some of the past president photos and paraphernalia put back up in the clubhouse
 - It was suggested that somebody should go through the boxes of items in the back room and also those who know about the past presidents submit some info

7. Director's Report:

3D – Carlee Howard

- Dec 6th – Malahat Turkey Shoot
- Dec 13th – Nanaimo Turkey Shoot

Hunting - Jim Harper

- Nothing new
- Will send out another email as hunting season is closing soon

JOP – Carlee Howard

- BC Winter Games Qualifier Nov 29th 1000 practice – 1100 scoring

Kitchen/Supplies – Brenda Montebello

- Nothing new to report

Family Night – Bruce Peters

- Very busy

Target – Darcy Dean

- Rand G needs more 20cm targets for Winter League – he will get them at Bucky's

Membership – Penny Howard

- 27 new memberships for 2016 this report
- Total 2016 memberships so far 41
- Booking are going good
- Turned down 1 booking for 10 weeks @ 1 a week

Maintenance.-Paul Montebello

- All field course targets have been rebuilt (will need to budget a 5 year \$6000 replacement)
- Tree guy removed tree; found to be rotten; all brances chipped
- More tools purchased
- Leaf blower serviced
- All locks serviced
- Pop machine serviced
- Both mowers in for service; old one has seen its end of life. (Need to budget either hiring grass cutting out or buying new commercial mower)

Communications – Rand Granbois

- Not much happening
- There is a secondary website that Rand will look into when you search for out site

Director at Large – Jim Harper

- Big thank you to Richard Browning for co-directing with Jim
- Big thank you to Carlee H/Laura H/Penny H for shopping for raffle prizes

Special Events- Rand Granbois

- Nothing to report

8. Date of next meeting Jan 12th, 2016 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:20 by Carlee H. 2nd by Dawn P. - passed**

November 24, 2015

Meeting called to order by Roger Walker at 8:20 p.m.

1. Members Present: Roger Walker, Harper, Carlee Howard, Penny Howard, Brenda Montebello, Rand Granbois, Jamie Rich, Candace Rich, Richard Kennett, Darcy Dean, Wayne Foster, Frank Aubin, Dawn Peters, Bruce Peters, Dave Blake, Arnie Joe, Jim Harper, Richard Browning, Rick Ellis, Marie Metcalf, Dirk Seeliger

2. Members present read the minutes from the Nov 18, 2014 annual general meeting.

Dawn P. moved to adopt them, 2nd by Bruce P. - passed

3. Presidents Report – Roger Walker

I would like to thank each and every member of the executive and all club members who helped in any way to contribute to the success of this past year. Without these people we don't operate. Without their strength and dedication we don't have the facility, events and programs that we can be proud of. I am pleased to see participation from some new members and hope time can be spent this year enticing more members to come forward. Bryan mentioned last year we were getting 100% of the work done by 5% of our members. We need to fix that.

We were told by many that this year's Hell Hole Shoot was one of the best in the World! Thank you to Carlee, Bryan and Alfred and all who helped them for their countless hours.

Approximately 18 events are held at this Club yearly from Family Fun Weekends to National Events as well as Family Night twice a week and JOP for the 10 months. Include club rentals, birthdays, schools and private functions, we are very busy. Every effort is made to accommodate and encourage all members from beginners to World Class athletes, congratulations to every Athlete who enjoyed themselves while doing so.

Jim and Laura Harper and Richard Browning, thank you for the unbelievable effort put into the prize table for the 3D shoots. Brenda worked tirelessly to ensure we followed Gaming Rules and Regulations to guarantee we were legal.

JOP had a few challenges to start, with the hard work of Carlee and Penny things are turning around and looking forward

A change this year was elimination Duncan Daze. Our location was not good and many volunteer hours were spent waiting for people to come. Instead we participated in the Cowichan Exhibition. We certainly have noticed many of them coming to the club and following through on their interest. It was well worth the effort. I have spoken with the Exhibition about changing our location, there were a few glitches that can easily be fixed for even more visibility.

Let's hope 2016 brings us even more goals reached and continued safe environment for all.

4. Vice Presidents Report – Bryan Harper

Attached

5. Year End Financial Report

Financials reviewed by Pratz Bookkeeping

Letter attached

Darcy D. motioned to accept trade, 2nd by Dawn P. - passed

6. New Business:

- **By Law changes**

- New Society Act enables club to submit changes to constitution and bylaws again this coming year for free
- Members are encouraged to review current bylaws and submit any changes they would like to propose in the next few months
- Brenda M would like to add to the wording of bylaw #3 section B to read “at no time may a Life Time Member hold an elected position” so as to comply with gaming
- Tabled to Jan general meeting to choose a deadline for submissions

7. Election for Executive for 2015-2016 – Jim Harper conducted the meeting. Jim H called for nominations for each of the executive positions and where there was only one person standing for a position he declared them by acclamation.

President – Roger Walker
 Vice-President – Bryan Harper
 Secretary – Candace Rich
 Treasurer – Brenda Montebello

8. Election for Directors for 2015-2016 – Jim Harper conducted the meeting. Jim H called for nominations for each of the director positions and where there was only one person standing for a position he declared them by acclamation.

3D – Bryan Harper
 Hunting – Jim Harper
 JOP – Carlee Howard
 Family Night – Bruce Peters
 Maintenance – Paul Montebello
 Kitchen/ Supplies – Brenda Montebello
 Target – Darcy Dean
 Membership – Penny Howard
 Communications – Rand Granbois
 Director-at-Large – Arnie Joe
 Special Events – Penny Howard

9. Other Business

- Changing lock combinations – Jan 17th
- Setting dates for shoots for 2016
- Indoor Mailmatch Jan 2nd to March 26th
- Safari 3D Shoot Jan 24th
- MICA Feb 21st
- JOP Regional Indoors March 26th and 27th
- Senior Games Qualifier-900 round May 29th
- Outdoor Mailmatch-720 Registered Shoot June 4th to Sept 24th
- Hell Hole 3D Shoot June 4th and 5th
- Bowmen FITA double 720-Registered Shoot July 9th
- JOP Outdoor Regional Shoot June 18th
- 4th Annual Bowmen 900 round July 24th
- Cowichan Bowmen Shoot Aug 20th
- Harvest Moon 3D Shoot Oct 2nd

10. Motion to adjourn: **Motion to adjourn at 9:18 by Carlee H. 2nd by Richard K. - passed**