

# 2016 Minutes

## COWICHAN BOWMEN ARCHERY CLUB

### GENERAL CLUB MEETING MINUTES

January 12, 2016

Meeting called to order by Roger Walker at 7:33 p.m.

1. Members Present: Roger Walker, Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Rand Granbois, Jamie Rich, Candace Rich, Richard Kennett, Frank Aubin, Arnie Joe, Jim Harper, Laura Harper, Allen Plumbly

2. Members present read the minutes from the Nov 24, 2015 general meeting.

**Rand G. moved to adopt them, 2<sup>nd</sup> by Frank A. - passed**

3. Correspondence – Received

- Thank you card from Mike Poole for the cheque from the athletes fund

4. Treasurer's Report – Brenda Montebello

- Nov report done
- Dec report done

**Richard K. moved to accept the treasurer's report, 2<sup>nd</sup> by Frank A. - passed**

5. Old Business:

- **Club rental fee structure**
  - Bryan H. has info to share. Tabled discussion for Feb. meeting
- **Membership increase**
  - Discussion to take place at Extraordinary General Meeting in May.
- **Past Presidents**
  - Nothing much was found.
  - Richard K and Roger W to look further

6. New Business:

- **Judges for Mica**
  - Judges will be required for Mica shoot in February
- **Laptop and Printer for Special Events**
  - Penny H moved to spend up to \$750.00, 2<sup>nd</sup> by Richard K. - passed
  - Discussion to buy a laptop and printer by club for special events
  - Computer equipment will be kept at club, Paul M will build a lockup for it

- **Budget Meeting**
  - to take place before general meeting Feb 2.
  - proposals in within 2 weeks

#### 7. Director's Report:

#### **3D – Bryan Harper (Absent) Reported by Carlee Howard**

- Jan 16<sup>th</sup>- Abbotsford indoor
- Jan 24<sup>th</sup>-Safari Shoot
- Feb 14<sup>th</sup>-Cloverdale
- Work party for Safari Shoot to be held Sat, Jan 23<sup>rd</sup> at 9am

#### **Hunting - Jim Harper**

- Email to go out to members for bow hunting pictures and brief summaries of hunt

#### **JOP – Carlee Howard**

- Cole Lane and Connor Howe to go to Winter Games in Penticton

#### **Kitchen/Supplies – Brenda Montebello**

- If using kitchen or allowing others to use it please take responsibility for clean up

#### **Family Night – Bruce Peters (Absent) Reported by Richard Kennett**

- Very busy

#### **Target – Darcy Dean (Absent)**

- Nothing to report

#### **Membership – Penny Howard**

- 8 new memberships this report
- 38 renewals
- 213 total members

#### **Maintenance.-Paul Montebello**

- Lock codes changed
- Would like to look into cost for janitor to clean bathrooms weekly
- Looking into cost for new mower, or cost to have grass mowed
- In need of more volunteers to help with lawns and cleaning to avoid hiring help (Rand G to send out email to members)
- Firewood Pile must move away from building for insurance purposes

#### **Communications – Rand Granbois**

- Bill from Terabyte, waiting on receipt
- started work on new website to make more user friendly for future directors

**Director at Large – Arnie Joe**

- Prizes for Safari shoot have been purchased from Buckys Sports and Cabellas
- Big thank you to Buckys for the donation of a target and to Richard B. for donation of shirts

**Special Events- Penny Howard**

- Nothing to report

8. Date of next meeting Feb 2nd, 2016 at 7:30 p.m. Budget meeting with general meeting to follow

9. Motion to adjourn: **Motion to adjourn at 8:20 by Carlee H. 2<sup>nd</sup> by Jim H. - passed**

**COWICHAN BOWMEN ARCHERY CLUB  
GENERAL CLUB MEETING MINUTES**

February 2, 2016

Meeting called to order by Roger Walker at 8:55 p.m.

1. Members Present: Roger Walker, Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Rand Granbois, Candace Rich, Richard Kennett, Frank Aubin, Richard Browning, Laura Harper, Darcy Dean, Bruce Peters

2. Members present read the minutes from the January 12, 2016 general meeting.

**Richard B. moved to adopt them, 2<sup>nd</sup> by Richard K. – passed**

3. Correspondence

- none

4. Treasurer's Report – Brenda Montebello

- January report done

**Richard K. moved to accept the treasurer's report, 2<sup>nd</sup> by Bruce P. - passed**

5. Old Business:

- **Club rental fee structure**
  - Concerns voiced over increasing rental fees for clinics will result in losing the clinics

- Care needs to be taken to not overbook club, and when booked ensure notice to members of the closures
- Possibility of adding a clause into the membership application to mention occasional closures due to bookings of private functions and clinics
- Birthdays to stay at current rates
- **Motion by Darcy Dean to raise clinic fees to \$100.00/day. 2<sup>nd</sup> by Richard K. Motion passed**
- **Membership increase**
  - Motion must be emailed out to all members prior to April 1<sup>st</sup> of the intent to raise dues for the 2017 membership year
  - Voting will take place at the extraordinary meeting in May
  - Family memberships would increase by 30 dollars, seniors by 25 dollars, junior and adult by 20 dollars.
- **Judges for Mica**
  - Judges have been lined up for the Mica
- **Laptop and Printer for Special Events**
  - Laptop and printer have been purchased
  - Paul M. to build lock up
- **Budget Meeting**
  - Budget meeting completed February 2, 2016

#### 6. New Business:

- **Constitution**
  - All directors to read constitution by next meeting
  - The constitution must be resubmitted regardless of any changes
- **Janitor**
  - Janitor service to be used to clean washrooms due to no interest from club members to volunteer
  - Penny H. to look into potential janitorial company
- **Athletes Fund**
  - should have an application in order to receive (Darcy Dean to look into preparing the application)
  - potential recipients to follow a certain criteria to receive funds (ex. certain number of club volunteer hours)
- **Sunrise School Club Booking**
  - Georgia Newsome looking to book entire facility May 18 to 19<sup>th</sup> 2016
  - need to ensure notice to all club members, including gate signs during event.
  - rate to be charges of \$10/guest, \$500 minimum charge

-Motion to accept by Rand G. 2<sup>nd</sup> by Frank A.

- **Lifetime Members**

- Richard K. received correspondence regarding the ability of lifetime members to hold director positions within the club
- Roger walker to confirm

- **Fallen Trees/Firewood**

- look into speaking with the neighbors regarding the fallen trees on their property, we could remove the trees for them as a firewood source for the clubhouse
- Roger Walker has a firewood source. We require trucks for pick up.

### 7. Director's Report:

#### **3D – Bryan Harper**

- Feb 14<sup>th</sup>- Cloverdale
- Feb 21st- Harry Tutton
- Feb 28<sup>th</sup>-Malahat
- March 2<sup>nd</sup> and 3<sup>rd</sup>- Comox
- March 13<sup>th</sup> –St Pattys Nanaimo
- Excellent turn out for Safari Shoot, 112 shooters.

#### **Hunting - Jim Harper Absent reported by Laura Harper**

- Received only one hunting summary and photo from Devin Morgan. Trophy to be awarded next month

#### **JOP – Carlee Howard**

- No group practice for youth going to winter games yet. Roger Walker to make contact with Jared to try to organize

#### **Kitchen/Supplies – Brenda Montebello**

- Profit of 158.95 at Safari shoot
- Positive feedback received on soup and sandwiches as an alternative to burgers

#### **Family Night – Bruce Peters**

- Still very busy

#### **Target – Darcy Dean**

- 17 shooters in mail match
- Mica shoot February 21<sup>st</sup>
- Brenda M. to set up treats for purchase by donation for Mica

#### **Membership – Penny Howard**

- 7 new memberships this report
- 17 renewals
- 268 total members

### **Maintenance.-Paul Montebello**

- Gate lock and combinations have been changed
- Lock on clubhouse door may need replacing
- Looked into volunteers for janitorial work-no volunteers found, will hire out for some services
- Some volunteers found for mowing. Will arrange a meeting with them.
- New mower to be purchased shortly
- Work party for grounds cleaning and burn to take place April 9, 2016
- Thank you to Paul Marshal and Lance Cook for filling road potholes

### **Communications – Rand Granbois**

- New website almost complete. Should be running by Monday February 8, 2016

### **Director at Large – Arnie Joe Absent Reported by Brenda M.**

- \$386 in prizes donated for the safari shoot
- Big thank you to Bucky's for the donation of a target and hats and to Richard B. for donation of shirts

### **Special Events- Penny Howard**

- Nothing to report

8. Date of next meeting March 1st, 2016 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 9:50pm by Carlee H. 2<sup>nd</sup> by Darcy Dean. - passed**

## **COWICHAN BOWMEN ARCHERY CLUB GENERAL CLUB MEETING MINUTES March 1, 2016**

Meeting called to order by Roger Walker at 7:30 p.m.

1. Members Present: Roger Walker, Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Rand Granbois, Candace Rich, Jamie Rich, Arnie Joe, Frank Aubin, Richard Browning, Laura Harper, Jim Harper, Darcy Dean, Tom Brunt, Devin Morgan, Elvina Morgan, Natasha Morgan

2. Members present read the minutes from the February 2, 2016 general meeting.

**Darcy D. moved to adopt them, 2<sup>nd</sup> by Jim H. – passed**

3. Correspondence

- Received our BCAA Membership
- Invite to do archery booth at Duncan Days on Kenneth Street. Will be declining but are committed to Cowichan Exhibition

#### 4. Treasurer's Report – Brenda Montebello

- February report done

**Frank A. moved to accept the treasurer's report, 2<sup>nd</sup> by Darcy D. - passed**

#### 5. Old Business:

- **Sunrise School Club booking**
  - Georgia Newsome is ok with club rates for booking.
  - Facility will be unavailable to members from May 18<sup>th</sup> to May 19<sup>th</sup> 2016
- **Lifetime Members**
  - Email has been sent to confirm lifetime members ability to hold board positions. No response as of yet.
- **Fallen Trees/Firewood**
  - There are many fallen trees on neighbor's property. We could remove them for wood for the club house
  - Roger W. has a source for more firewood if needed
- **Janitor**
  - Janitor has been hired as of February 23<sup>rd</sup>. will clean every two weeks
- **Constitution**
  - No changes to be made at this time.
  - Extraordinary meeting will take place May 24<sup>th</sup> 2016
  - Any changes to constitution must go out to members for April meeting.

#### 6. New Business

##### **International Students**

- Ted to run class for international students July 4 to August 12
- Appx. 300 students 2 sessions daily
- Volunteers needed Paul M. to organize

## 7. Director's Report:

### **3D – Bryan Harper**

- March 13<sup>th</sup> –St Pattys Nanaimo
- April 2<sup>nd</sup> -3<sup>rd</sup> Comox shoot and Indoor 3D Nationals in Vancouver
- April 17<sup>th</sup> Port Alberni 3D shoot

### **Hunting - Jim Harper**

- Hunting trophy presented to Devin Morgan by Jim Harper
- Hunting trophy also presented to Carlee Howard by Jim Harper

### **JOP – Carlee Howard**

- Winter Games- the boys had a great time, did not shoot so well.
- JOP doing well

### **Kitchen/Supplies – Brenda Montebello**

- Nothing New

### **Family Night – Bruce Peters**

- Fairly busy

### **Target – Darcy Dean**

- Mailmatch to finish end of March
- Mica shoot went well. 21 shooters took part.
- Regionals March 6<sup>th</sup>
- JOP indoors date to change from March 27<sup>th</sup> to April 10th

### **Membership – Penny Howard**

- Penny has been absent, Paul M. has been handling bookings
- Lots of bookings for club

### **Maintenance.-Paul Montebello**

- New Mower has been purchased
- Janitor has been hired. Started February 23<sup>rd</sup>. Will clean every two weeks.
- Reminder of the work party April 9<sup>th</sup> for grounds cleaning and burning
- Need dirt for filling holes in field – Anyone??
- 4 mice killed-please do not leave food out in clubhouse!!

### **Communications – Rand Granbois**

- New website up and running. Still needs logo



**Director at Large – Arnie Joe**

- Looking for assistance for prize collection for Hell Hole
- Planning on going to Buckys to purchase Hell Hole prizes

**Special Events- Penny Howard**

- Nothing to report

8. Date of next meeting April 5th, 2016 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 9:50pm by Carlee H. 2<sup>nd</sup> by Rand G. - passed**

**COWICHAN BOWMEN ARCHERY CLUB  
GENERAL CLUB MEETING MINUTES  
April 5, 2016**

Meeting called to order by Roger Walker at 7:33 p.m.

1. Members Present: Roger Walker, Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Rand Granbois, Frank Aubin, Laura Harper, Dave Blake

2. Members present read the minutes from the March 1, 2016 general meeting.

**Frank A. moved to adopt them, 2<sup>nd</sup> by Dave B. – passed**

3. Correspondence

- Duncan Daze emailed again with a date change and would we be interested in participating with the new date. Roger told them we were still not interested

4. Treasurer's Report – Brenda Montebello

- March report done

**Frank A. moved to accept the treasurer's report, 2<sup>nd</sup> by Rand G. - passed**

5. Old Business:

- **International Students**  
Paul has only two volunteers so far and is still looking for more before confirming
- **Membership increase**  
-Motion to increase membership dues in the following amounts:  
Family - \$30, Senior - \$25, Junior - \$20, Adult - \$20  
-Voting will take place at the extraordinary meeting on May 24, 2016

**Motion made by Frank A, 2<sup>nd</sup> by Penny H**

## 6. New Business:

## 7. Director's Report:

### **3D – Bryan Harper**

- A few members went to the 3D Indoor Nationals in Abbotsford.
- Bronze medals to the following shooters:
  - Frank Aubin – Bowhunter
  - Connor Harper – Pre Cub Compound
  - Bryan Harper – Mens Compound Unlimited
- Bryan Harper 1<sup>st</sup> place Mens Grand Prix Compound
- They were long days but the shoot was well run
- April 17 – Port Alberni 3D Shoot
- Hell Hole poster draft copy available for meeting attendees to review

### **Hunting - Jim Harper**

- Nothing new

### **JOP – Carlee Howard**

- Indoor Provincials this Sunday
- There was no JOP on Easter Monday

### **Kitchen/Supplies – Brenda Montebello**

- Request that anybody noticing that coffee supplies are low or empty to text, email or phone me so that I may bring needed supplies with me instead of having to make a second trip
- Providing lunch for the work party. Laura H to prepare lunch as I will be at work.  
Thanks Laura!

### **Family Night – Bruce Peters**

- Still very busy. Some new and some old

### **Target – Darcy Dean**

- N/A
- 

### **Membership – Penny Howard**

- 5 new memberships this report
- 10 renewals
- 263 total members
- A non-member has requested to borrow club equipment and take it off site. After some discussion with concerns for damage to equipment it was agreed to refuse the request.  
Penny H will reply to the non-member

### **Maintenance.-Paul Montebello**

- Reminder for work party April 9th

- Need dirt (soil or sand) for this work party to fill field holes for mowers and walking on, someone will get hurt if left as is – Rodger will try to get 3-4 yards donated

#### **Communications – Rand Granbois**

- New website up and running
- Changed Google map to show correct location for club
- Zenutech is on a 1 year contract only - paid

#### **Director at Large – Arnie Joe Absent Reported by Laura H.**

- Tent for Hell Hole raffle should be ready soon.

#### **Special Events- Penny Howard**

- Nothing to report

8. Date of next meeting May 3rd, 2016 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:25pm by Carlee H. 2<sup>nd</sup> by Frank A. - passed**

## **COWICHAN BOWMEN ARCHERY CLUB GENERAL CLUB MEETING MINUTES May 3, 2016**

Meeting called to order by Roger Walker at 7:30 p.m.

1. Members Present: Roger Walker, Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Jamie Rich, Candace Rich, Richard Kennett, Frank Aubin, Richard Browning, Laura Harper, Dave Blake

2. Members present read the minutes from the April 5, 2016 general meeting.

**Richard B. moved to adopt them, 2<sup>nd</sup> by Penny H. – passed**

#### 3. Correspondence

- Received membership certificate from Archery Canada

#### 4. Treasurer's Report – Brenda Montebello

- April report done

**Frank A. moved to accept the treasurer's report, 2<sup>nd</sup> by Richard K. - passed**

#### 5. Old Business:

- **Fall Fair**

- Club will be given a large outdoor area
- Should be an easy set up
- **Membership increase**
  - Voting will take place at the extraordinary meeting on May 24, 2016
  - Motion to increase memberships by the following amounts: Family by 30 dollars, seniors by 25 dollars, junior and adult by 20 dollars.

#### 6. New Business:

- **Post Hole Auger**
  - Post Hole Auger was found by the broadhead pit
  - Dave Blake will haul it away
- **New Director at Large**
  - Director at Large Arnie Joe has stepped down from his position
  - Laura and Jim Harper have stepped up in his place

#### 7. Director's Report:

##### **3D – Bryan Harper**

- Hell Hole shoot June 4 and 5, 2016
- Alfred to confirm with neighbors for use of property
- May 29<sup>th</sup> work party for Hell Hole preparations (Bryan H. to send email)
- Bryan H. to send out email regarding help for target set up June 2<sup>nd</sup> and 3<sup>rd</sup>

##### **Hunting - Jim Harper**

- Nothing new to report

##### **JOP – Carlee Howard**

- JOP going well
- Have begun practicing outdoors
- June 18<sup>th</sup> JOP Outdoor Championship

##### **Kitchen/Supplies – Brenda Montebello**

- Thank you to Laura Harper for providing lunch for the work party!
- Kitchen will be restocked for Hell Hole

##### **Family Night – Bruce Peters absent reported by Richard Kennett**

- Still very busy
- Lots of drop ins have been joining as members

##### **Target – Darcy Dean ( Absent)**

- n/a

##### **Membership – Penny Howard**

- 8 new memberships this report
- 11 renewals
- 292 total members
- Bookings have slowed

**Maintenance.-Paul Montebello**

- Great work party April 9<sup>th</sup>. A lot was accomplished. Thank you to all that came out!
- Portable field targets rebuilt
- Inside wall rebuilt. Thank you to Frank, Carlee and Jim
- Field wall still needs replacing
- Contacted Wayne to fix Gator- New ignition on order
- Grass cutting schedule is out.
- Quotes in for wood shed. Quotes came in at 400 over budget. Roger W. to look into options

**Communications – Rand Granbois (Absent)**

- N/A

**Director at Large – Laura Harper**

- Tent for Hell Hole raffle should be in soon
- Donations for prize table must be in by May 17<sup>th</sup>.
- Brenda M. to put out email for prizes
- Proposed \$5.00 per ticket maximum 500 tickets for tent raffle

**Special Events- Penny Howard**

- Nothing to report

8. Date of next meeting June 7, 2016 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:30pm by Carlee H. 2<sup>nd</sup> by Richard B. - passed**

**COWICHAN BOWMEN ARCHERY CLUB  
EXTRAORDINARY MEETING MINUTES  
May 24, 2016**

Meeting called to order by Roger Walker at 7:30 p.m.

Members Present: Roger Walker, Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Rand Granbois, Candace Rich, Paul Montebello, Holly Howe, Laura Harper, AJ Nelson, Wayne Foster, Richard Kennett, Bruce Peters

Raising of Dues as per minutes in March, April 5<sup>th</sup> and May 3<sup>rd</sup> meetings

Junior – \$70.00 to \$90.00  
Adult – \$100.00 to \$120.00  
Senior - \$75.00 to \$100.00  
Family - \$130.00 to 160.00

Rise in club membership dues attributed to increased cost in insurance premiums for club.

Alternative would be mandatory BCAA memberships for all club members

**Rand G. moves to vote to increase 2<sup>nd</sup> by Wayne F. – Motion carried**

11 of 13 members present in favor to increase dues  
2 of 13 members present abstained

**Motion to adjourn at 7:50pm by Carlee H. 2<sup>nd</sup> by Rand G.**

**COWICHAN BOWMEN ARCHERY CLUB  
GENERAL CLUB MEETING MINUTES  
June 7, 2016**

Meeting called to order by Penny Howard at 7:30 p.m.

1. Members Present: Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Jamie Rich, Candace Rich, Richard Kennett, Frank Aubin, Laura Harper, Rand Granbois

2. Members present read the minutes from the May 3, 2016 general meeting.

**Richard K. moved to adopt them, 2<sup>nd</sup> by Frank A. – passed**

3. Correspondence

- Census – was completed by Brenda Montebello

4. Treasurer's Report – Brenda Montebello

- May report done

**Frank A. moved to accept the treasurer's report, 2<sup>nd</sup> by Richard K. - passed**

5. Old Business:

- **Post Hole Auger**
  - Dave Blake removed auger as discussed

## 6. New Business:

- **Sign Updates**
  - Rules sign needs updating to include crossbows in broadhead pit only
  - Paul M. will speak to Richard B. regarding new signs
- **Volunteers**
  - Began discussion on ways to bring in more volunteers
  - Perhaps a way to reduce membership fees for those who volunteer
  - Bring ideas to August meeting

## 7. Director's Report:

### **3D – Bryan Harper –N/A**

- Nothing new to report

### **Hunting - Jim Harper**

- Nothing new to report

### **JOP – Carlee Howard**

- JOP going well
- Helped with Hellhole clean up
- June 18<sup>th</sup> JOP Outdoor Championship
- Year-end gathering tba – possibly June 29<sup>th</sup>

### **Kitchen/Supplies – Brenda Montebello**

- Kitchen is well stocked
- Leftover burgers and buns from Hellhole

### **Family Night – Bruce Peters absent reported by Richard Kennett**

- Getting busier again
- Lots of new people

### **Target – Darcy Dean ( Absent)**

- Summer mailmatch to start up June 11

### **Membership – Penny Howard**

- 2 new memberships this report
- 1 renewals
- 295 total members

### **Maintenance.-Paul Montebello**

- Still need to do field wall and back stop
- Gator ignition fixed. New issue, broken shocks, also fixed- Thanks Wayne
- Cleaner in one extra time after Hellhole hoot
- Outside water sink is on

- Will remove birds nest and repair holes soon

### **Communications – Rand Granbois**

- Cowichan Bowmen Facebook page that was not ours has now been claimed by us.
- Will begin to transfer from old Facebook page to the new one
- New picture format on website

### **Director at Large – Laura Harper**

- Thank you to all who helped with the Hellhole
- One prize already for October shoot

### **Special Events- Penny Howard**

- 136 shooters for Hellhole – right on par with past years
- Problems with computer program- lost everything, but had all been printed out

8. Date of next meeting August 9, 2016 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:00pm by Carlee H. 2<sup>nd</sup> by Rand G. - passed**

## **COWICHAN BOWMEN ARCHERY CLUB GENERAL CLUB MEETING MINUTES August 9, 2016**

Meeting called to order by Roger Walker at 7:30 p.m.

1. Members Present: Roger Walker, Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Rand Granbois, Candace Rich, Richard Kennett, Frank Aubin, Jim Harper, Laura Harper, Jamie Rich, Connor Harper, Dave Blake

2. Members present read the minutes from the June 7, 2016 general meeting.

**Richard K. moved to adopt them, 2<sup>nd</sup> by Rand G. – passed**

### 3. Correspondence

- Unable to access mail box due to key change. Brenda M. to go to Canada Post to rectify.

### 4. Treasurer's Report – Brenda Montebello

- June report done
- July report done-will clarify at September meeting



**Frank A. moved to accept the treasurer's report, 2<sup>nd</sup> by Penny H. - passed**

5. Old Business:

- **Sign Updates**
  - Rules Sign requires updates to include proper broadhead rules
  - Frank Aubin to cover old broadhead rules as temporary measure.
  
- **Volunteers**
  - Continued discussion regarding increasing member involvement
  - Moving forward will try to get more notice to members for work parties and other events.
  - Perhaps posters in club house, and a section for volunteer info on orientation forms.

6. New Business:

- **Fall Fair**
  - September 9, 10, 11
  - Volunteers required from 11am until 8pm
  - Penny H. to organize
  
- **JOP Suspension**
  - As suggested by Roger W. to suspend JOP for the 2016-2017 season due to lack of interest

**Motion Forward to suspend JOP from August 9, 2016 until further notice by Bryan H. 2<sup>nd</sup> by Rand G. -Passed**

- **50<sup>th</sup> Anniversary**
  - Jim H. and Roger W. to approach Richard B. regarding a sign for the club house.
  - Consider instead a 60<sup>th</sup> anniversary celebration

7. Director's Report:

**3D – Bryan Harper**

- Bryan H. took part in the Outdoor 3D Nationals in Ontario. Tied for gold, ended up with silver in shoot out.
- Provincials in Prince George, 175 shooters in attendance. Bryan H.(gold), Connor H. (gold)and Rand G.(bronze) attended from Cowichan Bowmen.
- Gold River 3D shoot to take place September long weekend ( Sept 3-4)
- Brenda M. to purchase gift cards for neighbors as thank you for Hell Hole. Bryan H. to deliver

**Hunting – Jim Harper**

- Nothing new to report

**JOP – Carlee Howard**

- Program Suspended

**Kitchen/Supplies – Brenda Montebello**

- Kitchen left unlocked- Please make sure to lock kitchen when used!

**Family Night – Bruce Peters (absent-reported by Richard Kennett)**

- Not as busy as some years
- Family night will be closed August 26<sup>th</sup> to September 13<sup>th</sup>

**Target – Darcy Dean (absent)**

- Nothing to report

**Membership – Penny Howard**

- 9 new memberships this report
- 6 renewals
- 332 total members

**Maintenance.-Paul Montebello (absent)**

- Nothing to report

**Communications – Rand Granbois**

- Nothing to report

**Director at Large – Laura Harper**

- Laura H. to arrange for Hell Hole thank you in Duncan paper
- Laura H. to speak with Richard B. regarding 2016 Hell Hole sponsors thank you sign for club house.

**Special Events- Penny Howard**

- Nothing to report

8. Date of next meeting September 13, 2016 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:15pm by Carlee H. 2<sup>nd</sup> by Richard K. - passed**

Meeting called to order by Roger Walker at 7:30 p.m.

1. Members Present: Roger Walker, Bryan Harper, Carlee Howard, Penny Howard, Brenda Montebello, Paul Montebello, Rand Granbois, Candace Rich, Jamie Rich, Frank Aubin, Richard Browning, Bob Berry, Jim Vasey, Laurie Vasey

2. Members present read the minutes from the August 9, 2016 general meeting.

**Frank A. moved to adopt them, 2<sup>nd</sup> by Penny H. – passed**

### 3. Correspondence

- none

### 4. Treasurer's Report – Brenda Montebello

- August report done

**Jamie R. moved to accept the treasurer's report, 2<sup>nd</sup> by Bob Berry. - passed**

### 5. Old Business:

- **Sign Updates**
  - New signs for outdoor courses under way. Thank you to Richard Browning
  - Thank you to Frank Aubin for blocking out old rules on the current signs
- **Fall Fair**
  - Fair went well, thank you to all who volunteered (Roger Walker, Levi Popma, Bob Berry, Bryan Harper, Carlee Howard, Kevin Murphey, Paul Montebello, Brenda Montebello, Richard Browning, Jamie Rich, Candace Rich, Guy Gore-Langton, Darcy Dean, Bruce Peters, Penny Howard, Laurie Vasey, Jim Vasey)
  - More bows for small children for next year would be an asset
  - More volunteers for earlier shifts next year
  - Next year ask for fire safety trailer to be in a different location as it may have impacted our numbers
- **JOP Suspension**
  - Have been receiving interest from the membership in continuing the program
  - Carlee Howard has agreed to run the JOP program until November if it is to continue.
  - Consider lifting minimum score requirement for JOP to increase interest

### 6. New Business

- **Coaching Clinic**
  - Coaching Clinic to take place October 15<sup>th</sup> to 16<sup>th</sup> in Victoria

**Richard Browning motions to cover 50% of coaching clinic costs for up to 10 club members with a commitment to the JOP program and successful completion of the course. Frank Aubin 2<sup>nd</sup> -Passed**

- **Athletes Fund**
  - Brenda Montebello to collect a list of eligible club members
  - Revisit eligibility criteria for next year.
  - Members to apply to receive money
  - Carlee Howard to write qualification criteria for those wishing to apply for the Athletes Fund.

## 7. Director's Report:

### **3D – Bryan Harper**

- Harvest Moon Shoot October 2<sup>nd</sup>
- Work Party October 1<sup>st</sup> for shoot, email to go out in advance
- Donations for Harvest Moon to be in by September 20<sup>th</sup>

### **Hunting - Jim Harper (Absent )**

- Congrats to Carlee Howard for her opening day 2 point!!

### **JOP – Carlee Howard**

- program to restart in October for trial

### **Kitchen/Supplies – Brenda Montebello**

- If anyone notices supplies are low in kitchen please notify Brenda for restocking

### **Family Night – Bruce Peters (Absent)**

- Back at it after summer break

### **Target – Darcy Dean (Absent)**

- New targets have been purchased
- Field course butts now mostly fixed

### **Membership – Penny Howard**

- 1 new membership this report
- 0 renewals
- 333 total memberships

### **Maintenance.-Paul Montebello**

- Need to decide on back wall repair
- Paul Montebello to look into volunteers for firewood shed. If no volunteers available will hold off until spring

### **Communications – Rand Granbois**

- Rand Granbois to change membership amounts on website

**Director at Large – Laura Harper (Absent)**

- Nothing to report

**Special Events- Penny Howard**

- Paul Montebello to print off score cards and certificates for Harvest Moon Shoot.

8. Date of next meeting October 4, 2016 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:15pm by Carlee H. 2<sup>nd</sup> by Bryan H. - passed**

**COWICHAN BOWMEN ARCHERY CLUB**

**GENERAL CLUB MEETING MINUTES**

October 4, 2016

Meeting called to order by Roger Walker at 7:27 p.m.

1. Members Present: Roger Walker, Bryan Harper, Carlee Howard, Jim Harper, Laura Harper, Brenda Montebello, Paul Montebello, Rand Granbois, Candace Rich, Jamie Rich, Frank Aubin, Darcy Dean, Connor Harper, Jim Vasey, Laurie Vasey

2. Members present read the minutes from the September 13, 2016 general meeting.

**Darcy D. moved to adopt them, 2<sup>nd</sup> by Rand G. – passed**

3. Correspondence

- none

4. Treasurer's Report – Brenda Montebello

- September report done

**Frank A. moved to accept the treasurer's report, 2<sup>nd</sup> by Rand G. - passed**

5. Old Business:

- **Coaching Clinic**

- Coaching clinic to take place October 15<sup>th</sup> to 16<sup>th</sup> in Victoria
- Rand G. to send out email to membership offering 50% reimbursement for successful completion of the course for up to 10 members with a commitment to the JOP program.

- **Athletes Fund**

- 16 members qualify for this year's amount, Brenda M. to send email to qualifying members.

- Qualified members must respond to Brenda via email to claim the amount owed.
- Carlee Howard to write qualification criteria for those wishing to apply for the athletes fund for next year.

- **JOP Suspension**

- JOP program will commence October 17<sup>th</sup> 2016
- Carlee Howard has agreed to run the JOP program until November if it is to continue.
- Discussion to take place at the November 2016 meeting to discuss the future of the JOP program.

## 6. New Business

- **Expenses**

- Fiscal year end is October 31<sup>st</sup>.
- Submit all receipts and or money to Brenda M. no later than October 25<sup>th</sup>.
- All expenses must be accounted for by the 31<sup>st</sup> of October.

- **AGM**

- Date for the Annual General Meeting will be November 22, 2016
- Monthly meeting to take place prior to AGM on the 22<sup>nd</sup>
- Roger W. to send out email to membership requesting members to come forward to fill available positions based on the current directors that will be standing down.

## 7. Director's Report:

### **3D – Bryan Harper**

- Harvest Moon Shoot was well attended. Approximately 78 in attendance.
- Work Party and shoot had lots of volunteers come out to help.
- Lots of positive feedback on the shoot from those came out.
- Next 3D shoot Nanaimo Pumpkin Shoot October 16<sup>th</sup>

### **Hunting - Jim Harper**

- Congrats to Connor Harper for his first deer!!

### **JOP – Carlee Howard**

- program to restart October 17<sup>th</sup>

### **Kitchen/Supplies – Brenda Montebello**

- Everything went well on the weekend for the shoot.
- Kitchen is cleaned out and ready for 2017.

### **Family Night – Bruce Peters (Absent)**

- Nothing to report

**Target – Darcy Dean**

- Great deal on targets from Maple Leaf
- Summer Mail Match has ended

**Membership – Penny Howard (Absent)**

- Now showing memberships for 2016-2017 year.
- 2 new membership this report
- 0 renewals
- 3 total memberships

**Maintenance.-Paul Montebello**

- Wood Shed to be built on the 14<sup>th</sup> of October
- Paul M. will put a call out for a fall work party if needed. Though it is not required at this time.

**Communications – Rand Granbois**

- Membership amounts on website have been changed.
- Links page on website is underway.

**Director at Large – Laura Harper**

- Nothing to report

**Special Events- Penny Howard (Absent)**

- Club booking October 16<sup>th</sup> from 1 to 3pm

8. Date of next meeting November 22, 2016 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:15pm by Jim H. 2<sup>nd</sup> by Carlee H. - passed**

**COWICHAN BOWMEN ARCHERY CLUB  
GENERAL CLUB MEETING MINUTES  
November 22, 2016**

Meeting called to order by Roger Walker at 7:30 p.m.

1. Members Present: Roger Walker, Bryan Harper, Carlee Howard, Jim Harper, Laura Harper, Brenda Montebello, Paul Montebello, Rand Granbois, Candace Rich, Jamie Rich, Frank Aubin, Darcy Dean, Richard Kennett, Penny Howard, Bruce Peters, Dawn Peters, Guy Gor-Langdon,

Debb Gor-Langdon, Paul Marshall, Craig Littau, Dorothy Littau, Joe Littau, Casey Littau, Bree Littau, Richard Browning

2. Members present read the minutes from the October 4, 2016 general meeting.

**Darcy D. moved to adopt them, 2<sup>nd</sup> by Frank A. – passed**

### 3. Correspondence

- Received the annual report for BC registry

### 4. Treasurer's Report – Brenda Montebello

- October report done
- 2016 budget completed

**Frank A. moved to accept the treasurer's report, 2<sup>nd</sup> by Darcy D. - passed**

### 5. Old Business:

- **NO old business to report**

### 6. New Business

- **Expenses**
  - Paul Montebello motions to to move \$5000.00 into the new building fund
  - Fank Aubin 2<sup>nd</sup> the motion-Passed
  
- **Back Wall**
  - Began some discussion regarding outdoor back wall and netting
  - Perhaps tear down back wall and replace with additional moveable butts.
  - Netting requires more immediate attention for replacement and repair.

### 7. Director's Report:

#### **3D – Bryan Harper**

- Malahat Turkey Shoot December 4th
- Nanaimo Turkey shoot December 11th

#### **Hunting - Jim Harper**

- Nothing to Report

#### **JOP – Carlee Howard**

- Open house did not bring in the numbers that were hoped for.

#### **Kitchen/Supplies – Brenda Montebello**

- October shoot utilized most of the kitchen surplus



- Please communicate via phone or email when supplies are required for the kitchen

**Family Night – Bruce Peters**

- Inconsistent numbers. Some nights very busy, others not at all.

**Target – Darcy Dean**

- Outdoor mailmatch medals in
- Slug bait on field course appears to be working
- Indoor mailmatch to start up in January

**Membership – Penny Howard**

- 9 new membership this report
- 0 renewals
- 21 total memberships

**Maintenance.-Paul Montebello**

- Wood Shed building complete. Still need to do pathway. Thank you to Frank A. and Brian H. for helping to build the shed, and to Dirk S. for the donation of some materials.
- Wood Shed ended up costing around \$500, including new firewood wagon
- Defrosted freezer
- Cleaned gutters
- Lots of leaf blowing done

**Communications – Rand Granbois**

- Decided to continue with original facebook page

**Director at Large – Laura Harper**

- Nothing to report

**Special Events- Penny Howard**

- Nothing to report

8. Date of next meeting January 3, 2017 at 7:30 p.m.

9. Motion to adjourn: **Motion to adjourn at 8:15pm by Jim H. 2<sup>nd</sup> by Darcy D. - passed**

Meeting called to order by Roger Walker at 8:20 pm

1. Members Present: Roger Walker, Bryan Harper, Carlee Howard, Jim Harper, Laura Harper, Brenda Montebello, Paul Montebello, Rand Granbois, Candace Rich, Jamie Rich, Frank Aubin, Darcy Dean, Richard Kennett, Penny Howard, Bruce Peters, Dawn Peters, Guy Gore-Langton, Debb Gore-Langton, Richard Browning, Paul Marshall, Craig Littau, Dorothy Littau, Joe Littau, Bree Littau, Casey Littau

2. Members present read the minutes from the 2015 General Meeting.

2016 Extraordinary meeting minutes read by Rand G.

**Dawn P. moved to adopt them, 2<sup>nd</sup> by Darcy D. – Passed**

3. Presidents Report – Roger Walker

First I would like to thank the present executives and all members who helped out in any way to make this a successful year. We seem to be doing more each and every year with sadly less people doing the work. We should be proud of our efforts, the shoots we put on and the condition of our club and all it has to offer. We are the envy of many.

Just under 20 events were held again this year. We encourage all levels of shooters from the very new to the extreme competitor. Family Night Tuesday and Thursday, JOP on Mondays as well as parties, rentals and schools keep this place pretty busy for 12 months every year. We try hard to accommodate every level of shooter and continue to watch our members compete up to the world class level with medals coming home often.

Our shoots are second to none with efforts exceeding what could normally be expected.

We have chosen to try and continue JOP again this year with hopefully more interest than we have had the last little while.

Our participation in the Cowichan Exhibition seems to be the best way to get ourselves out there and brings us new members as a direct result. I would like to see a few small changes to the location for more visibility, we will definitely need more volunteers, we are one of the more popular booths every year.

It seems we always have the same people doing 90% of the work. Things have to change, we need executive positions filled and people to come forward and give us a hand. Maybe as an executive we should be encouraging members to shadow positions with the idea of them stepping up at a later date. It can't be the same people all the time, we don't want to burn out and just walk away.

In closing let's hope 2017 brings out more volunteers, less work for our exhausted members and enjoyable shooting for all.

4. Vice Presidents Report – Bryan Harper

Bryan and Roger spoke before the meeting, and decided that Rogers report shared Bryans views about the year as well.

5. Year End Financial Report

- Financials reviewed by Pratz Bookkeeping
- Letter Attached

-Moving forward, cash receipt forms must be submitted with all monies  
**Penny H. to accept report, 2<sup>nd</sup> by Rand G. – Passed**

6. New Business  
**NO new business**

7. Election for Executives for 2016-2017 – Jim Harper conducted the meeting. Jim H. called for nominations for each of the executive positions and where there was only one person standing for a position he declared them by acclamation.

President – Roger Walker

Vice-President – Bryan Harper

Secretary – Candace Rich

Treasurer – Brenda Montebello

8. Election for directors for 2016 – 2017 – Jim Harper conducted the meeting. Jim H. called for nominations for each of the director positions and where there was only one person standing he declared them by acclamation.

3D – Paul Marshall

Hunting – Jim Harper

JOP –

Family Night – Richard Kennett

Maintenance – Paul Montebello

Kitchen/Supplies – Dorothy Littau

Target – Darcy Dean

Membership – Penny Howard

Communications – Rand Granbois

Director at Large –

Special Events – Penny Howard

9. Other Business

-Budget meeting for directors December 12, 2016 at 7:15 pm

-Changing Lock Combinations – January 15, 2017

-Setting dates for 2017 shoots:

New Years Family Fun Shoot – Jan 1<sup>st</sup>

Indoor Mailmatch – Jan 7<sup>th</sup> to March 31<sup>st</sup>

Safari 3D Shoot – Jan 29<sup>th</sup>

MICA – Feb 19<sup>th</sup>

JOP Indoor Championship – Apr 23<sup>rd</sup>

Senior Games Qualifier 900 Round – May 14<sup>th</sup>

Outdoor Mailmatch 720 Registered Shoot – June 10<sup>th</sup> to Sept 30<sup>th</sup>

Hell Hole 3D Shoot – June 3<sup>rd</sup> – 4<sup>th</sup>

JOP Outdoor Regional Shoot – June 25<sup>th</sup>

6<sup>th</sup> Annual Bowmen 900 round Benefit Shoot – July 23<sup>rd</sup>

Cowichan Bowmen Shoot – Aug 20<sup>th</sup>

Harvest Moon 3D Shoot – Oct 1<sup>st</sup>

10. Motion to Adjourn:

**Motion to Adjourn at 8:45pm by Carlee H. 2<sup>nd</sup> by Bryan H. – passed**